

Rochester Public Library

Board of Trustees – Meeting Minutes – November 11, 2025

In attendance: Lauren Scogin (Chair), Barbara Shenton (Treasurer), Natalie Cassidy (Secretary), Maya Newroot (Library Director), Melody Balzcon (Trustee), Vincent Martinez (Trustee)

Meeting called to order at 5:35pm

- I. Public Communications and Comments— Library has been getting feedback from public RE: drag story hour.
- II. Board Communications and Comments— Lauren received supportive comments regarding library programming.
- III. Approval of October 2025 minutes— Approved minutes
- IV. Review of Action Items— Will revisit the Library Integrity & Access Protection Plan next month.
- V. Treasurer's Report— Approved Treasurer's report
- VI. Librarian's report
 - a. Maya states that she has started collating addresses/names for yearly appeal letter.
 - b. Maya discussed new winter programming and expanding the dog reading program.
 - c. Board members volunteered to assist during drag story hour event, and discussed contingency plans for security and parking.
 - d. Approved librarian's report.
- VII. New Business

- a. Approved 2026 budget prepared by librarian.
- b. Barbara provided list of dates for all Board meetings for the remainder of 2025 & 2026: 12/9/25, 1/13/26, 2/10/26, 3/10/26, 4/14/26, 5/12/26, 6/9/26, 7/14/26, 9/8/26, 10/13/26, 11/10/26 and 12/8/26.

VIII. Old Business

- a. Melody updated us RE: Preservation Trust grants and how to proceed.
- b. As the Friends group isn't pursuing new grants, the recurring agenda item for Friends group updates will be removed from future meetings unless warranted.
- c. Disease/transmission data from federal and state health departments is becoming sporadic, so the recurring agenda item for Covid updates will be removed barring a change in the current circumstances.
- d. Added LIAP and Library policy review to ongoing Old Business.

IX. Action Items

- a. Vincent and Maya will work on LIAP signage and integrating LIAP into library policy.
- b. Lauren will email library board and selectboard with Jeff Gephart's report.
- c. Melody will reach out to the Friends and attend select-board meeting to inquire about north wall funding.

X. Adjournment- Meeting adjourned 6:42pm

Next scheduled meeting is Tuesday December 9th, 2025 at 5:30 PM upstairs in the library.

*Audio recording of meetings can be accessed via link below. Link may only be valid for up to 30 days from the date of minutes posting.**

<https://fccdl.in/8Rgw2Q5yS5>

Respectfully submitted,

Natalie Cassidy, Secretary