

Rochester Public Library

Board of Trustees – Meeting Minutes – October 14, 2025

In attendance: Lauren Scogin (Chair), Barbara Shenton (Treasurer), Natalie Cassidy (Secretary), Maya Newroot (Library Director), Melody Balzcon (Trustee), Vincent Martinez (Trustee)

Meeting called to order at 5:34 PM

- I. Public Communications and Comments— Patron shared information from Efficiency Vermont RE: energy efficiency in library building.
- II. Board Communications and Comments— Board discussed details of Melody Balzcon attending selectboard meetings as library representative.
- III. Approval of September 2025 minutes.
- IV. Review of Action Items- All Action items from Sept were attended to.
- V. Treasurer's Report
 - a. Maya discussed earmarks that can be used for budget shortfalls.
 - b. Discussed programming/live music night.
 - c. Treasurer's report approved.
- VI. Librarian's report-
 - a. Approved yearly appeal letter.
 - b. Maya contacted Julie RE: lift maintenance, Natalie and Melody volunteered to be on standby for this visit in case it happens during off hours.
 - c. Discussed pursuing grants, and keeping eye out for grants that could be used for the north wall.
 - d. Approved Librarian's report.

VII. New Business

- a. ALA grant application opportunity- This grant would not cover north wall.
- b. Library Integrity & Access Protection Plan- Discussed and added action item.
- c. Budget Timeline- approved motion for 2025/2026 withdrawal from investment accounts for operating expenses.

VIII. Old Business

- a. Friends of the RPL- discussed t-shirt sale fundraiser.
- b. Covid status update- there is covid transmission in the area.
- c. Policy Review- library policies approved as presented.

IX. Action Items

- a. Review Library Integrity & Access Protection Plan and decide if we want to proceed with committee.
- b. Consider possibility of needing plan for protestors, etc, for Drag Story Hour in November.

X. Adjournment- Meeting adjourned 6:17PM

Next scheduled meeting is Tuesday November 11th, 2025 at 5:30 PM upstairs in the library.

*Audio recording of meetings can be accessed via link below. Link may only be valid for up to 30 days from the date of minutes posting.**

<https://fccdl.in/TTBNVNyo8q>

Respectfully submitted,

Natalie Cassidy, Secretary