

September 24, 2025

## Budget and Finance Minutes

**Present:** Nancy Woolley, Pat Harvey, Julie Smith, Michael Teetsel, Chad Richardson, Barb Dehart, & Lois Bond.

**Absent:** Kristen LaPell (absent), Greg White (absent)

The meeting was called to order at 5pm.

**Approve September 17, 2025, minutes:** Nancy moved to approve the minutes. Chad seconded. All in favor. So, approved.

**Public Comment:** no public comment.

**Review Budget Variance:** Committee reviewed the budget variance. Only slight changes occurred.

Nancy explained that Terry Severy was unable to attend the meeting with Water, Sewer, Fire and Rescue budgets. As a result, Julie offered to present the Office proposed budget.

**Office Proposed Budget:** The office budget was reviewed. Questions were raised and addressed. Adjustments were made to a few line items with increased amounts.

- The largest increases were related to the annual audit and higher fees for a new firm as well as increases for Town Attorney fees.

Building permit fees were reviewed by the committee and questions about comparison with other towns arose. Pat will do further research to see if the town permitting fees are as comparable as other towns.

The town office elevator was discussed. At the last inspection it was determined the town should be aware that when the controller fails, the elevator will need to be replaced.

**Employee Health Insurance:** The newest information has not yet been received from VLCT. The committee will revisit this topic once documents become available for review.

Lois moved to adjourn the meeting at 6:34 pm. Barb seconded. Motion passed

Next meeting will be on Wednesday, October 01, 2025, at 5pm.

Respectfully submitted,

Julie Smith