

Rochester Public Library

Board of Trustees – Meeting Minutes – July 8th, 2025

In attendance: Lauren Scogin (Board Chair), Barbara Shenton (Treasurer), Maya Newroot (Library Director), Natalie Cassidy (Secretary), Melody Balczon

Meeting called to order at 5:41 PM

- I. Public Communications and Comments — No public communications.
- II. Board Communications and Comments — Maya relayed information to board about board member Vincent Martinez's absence.
- III. Unanimous approval of June 10th, 2025 Meeting Minutes as presented.
- IV. Review of Action items— Melody emailed Preservation Trust regarding the north wall project. Lauren Scogin and Natalie Cassidy submitted identification and signed signature cards to be added to the WRCU account. Board members received yearly assessment document for Maya's yearly review.
- V. Treasurer's Report—Barbara pointed out the town appropriated line is off the budgeted amount in the June report. Treasurer's Report unanimously approved.
- VI. Librarian's Report— Maya stated that she is still looking for volunteers to help label books. Librarian's Report unanimously approved.
- VII. New Business
 - a. Board ok'd revisions to the June meeting minutes RE: WRCU accounts.

- b. Board discussed the Library Integrity & Access Protection Plan provided to us by Board member Vincent Martinez, and will review existing library policies to see if this plan should be adopted once Vincent returns.
- c. Board will review investment accounts to determine withdrawal amounts at next meeting.

VIII. Old Business

- a. Friends of the RPL— We are still awaiting response RE: The Preservation Trust Grant
- b. COVID status update— New COVID strain. Maya stated that she is having problems sourcing non-expired COVID tests.

IX. Action Items:

- a. Lauren or Maya to contact Vincent later this month to see if he will need to take leave of absence from Board.
- b. Melody to continue dialogue with Preservation Trust.
- c. Maya to seek volunteers to complete book labeling.

RPL Board of Trustees went into executive session at 6:08pm to complete Maya's yearly review.

Board came out of executive session at 6:22 and provided Maya with yearly review.

Adjournment – Adjourned at 6:26 PM

Next scheduled meeting is Tuesday September 9th, 2025 at 5:30 PM upstairs in the library.

*Audio recording of meetings can be accessed via link below. Link may only be valid for up to 30 days from the date of minutes posting.**

<https://fccdl.in/8NkjDsTgNI>

Respectfully submitted,

Natalie Cassidy