

Rochester Public Library

Board of Trustees = Monthly Meeting Minutes

May 14, 2024

Attended by = Sandy Lincoln, Barbara Shenton, Doreen Jones, Maya Newroot, Lauren Scogin, Tony Goupee

1. Meeting called to order at 5:37 pm
2. Public Communications – Input from Barbara from a patron – “Don’t forget about the adults....!”. We believe this was said because we have had such successful children’s programming of late and general agreement was to keep mentioning upcoming programs and all the wonderful books coming in that are geared towards our adult patrons.
3. Board Communications – None
4. Minutes from April 9th trustees meeting. Motion to approve, seconded, unanimously approved.
5. Review of Action Items –
 - a. Website Security – Certification of Security – Done
 - b. Outdoor Ramp Repair – Jim Harvey thinks the wooden caps and bases need to be replaced with vinyl finishing. Reports that the posts are structurally sound and secure. Add to ACTION ITEM - Maya
 - c. Building – Flashing – Maya emailed Cody who postponed work on this until next year. Heather Turnbull might be faster and she has been on site doing roof repair work previously. Agreement to contact her. ACTION ITEM - Maya
 - d. Outdoor sign light timer. Maya installed. Done
 - e. BOOKMARK – Decision is made to get this professionally printed. Norm will prepare a file to send to Spaulding Press in Bethel. ACTION ITEM - Barb
 - f. Volunteer IT person still needed. Maya will include in press releases to try to secure help. Also, perhaps an email to our patrons specifically asking for help in this regard. (Mark Alexander will continue to host our server but we are looking for someone to keep our hardware up to date and troubleshoot problems.) Action Item – Maya
6. Treasurer’s Report – Unanimously Approved
7. Librarian’s Report –

Maya will order a new Blue Air filter for the second floor – ACTION Item – Maya

Siding Repair – To replace siding so that it meets historical preservation standards would be cost prohibitive. Agreement to reconsider next year with Jim Harvey.
ACTION item – Maya

Screen Doors – Lauren will ask Aaron for help. ACTION ITEM

Reconnect with the Friends Group – Contact Kelly Kelly. Motion is made and unanimously approved to take Tim off the checking account and put Kelly on.
ACTION – Barb

8. New Business –

Suicide Prevention Survey – General agreement to post the 988# in the bathroom and on our bulletin board in the entryway. Given her background in clinical social work, Lauren volunteered to do a talk in the fall. General agreement to use the \$25 gift card we received for a book on suicide help/prevention.

9. Old Business –

COVID status – No issues
Grant Applications/Updates – add to next agenda
Policy Review – add to next agenda

10. Meeting adjourned at 6:40 pm.