

Rochester Public Library – Board of Trustees Meeting

October 10, 2023

In Attendance – Maya Newroot, Doreen Jones, Tony Goupee, Sandy Lincoln, Barbara Shenton

Meeting called to order at 5:32 pm

1. Public Communications – General comments regarding public use of the library’s restroom. Barb and Maya will discuss options for relocating book returns (cleaning) to another space to open things up.
2. Board Communications -Maya and Tony represented the library at the 10/9 Selectboard meeting. Advised the SB of need to make arrangements for painting the lower half of the building and the continued need for replacing the first floor windows.
3. Sept Minutes – Unanimously approved.
4. Action Items –

Doreen is working with Linda for the commemorative plaque for the Crosby gift. Motion is made to budget \$300 max for the plaque. Unanimously approved.

 - a. Lloyd donation – Received and general agreement to allocate funds to the Memorial Fund. Barb will transfer funds.
 - b. Revitalizing the Friends Group – Sandy created a list of interested folks from the spring survey. Also shared samples of bookmarks that other libraries use to solicit (paid) membership. Maybe new members get something – like a mug, or a book bag, when they join. Maybe a spring Friends dinner, etc. Expand. General agreement. Barb and Maya will work on a bookmark.
 - c. Building Needs letter revision – Doreen will work on this and share with the board for comments.
5. Treasurers Report – Unanimously Approved.
6. Librarians Report –
 - a. Inside Door lock is broken. Sandy will ask Larry to replace the lock.
 - b. Maya presented several options for a revised annual appeal directive. General agreement to focus on the Library of Things. Maya will update the letter and share with the board.
 - c. Librarians report unanimously approved.

Meeting adjourned at 6:58 pm.

ACTION ITEMS -

- * Sandy - talk with LP about the inside door lock
- Barb and Maya – Bathroom
- Barb and Maya – Bookmark
- Sandy – Friends Plan – Letter, outline
- Doreen – Revised Bldg needs letter
- Barb – Transfer Lloyd funds
- Maya – Revised Annual fundraiser letter