

Rochester Public Library

Board of Trustees – Meeting Minutes – July 11, 2023

In attendance: Doreen Jones (Chair), Barbara Shenton (Treasurer), Kelly Kelly (Secretary), Tony Goupee, Sandy Lincoln, Maya Newroot (Incoming Library Director), Laura Gardner (Interim Library Director)

Meeting called to order at 5:30pm

1. Public Communications and Comments – None
2. Board Communications and Comments – We received notice of a monetary gift from a library patron who recently passed away. Once we know the exact amount from the bank, we will make a plan for how to best use these funds.
3. Approval of June 13 and June 27, 2023 Meeting Minutes – unanimously approved.
4. Review of Action Items – All items completed except for 1 which will be added to the list for this month.
5. Treasurer’s Report – Reports weren’t available before the meeting so we will look at them and discuss at the next meeting.
A motion was made to authorize Barbara to contact and sign a pre-buy agreement, if the price is advantageous, with C.V. Oil for the ‘23-‘24 fuel buying season. Unanimously approved.
6. Librarian’s Report – Laura is enjoying her time here at a small public library and we are very thankful for her help, especially considering her expertise with children’s books. She has been weeding out the children’s section and has removed approximately 150 books that haven’t been checked out in over 10 years. She has compiled a list of new titles to be ordered with the ‘23-‘24 children’s book budget money.

We have grant money that needs to be spent this summer for children’s programs. A motion was made to authorize Maya to spend this money for supplies and/or performers/presenters as she sees fit. Unanimously approved.

Maya will start her term officially as Director on August 15 as she continues her position as Children's Librarian.

Our bat program on 7/8 was very successful and attended by 11 people.

7. New Business – A motion was made to hire Oliver Newmarco for the remainder of the summer (7/12 – 10/15) for mowing and landscaping duties. Unanimously approved.

8. Old Business – Our new sign has arrived and needs a bit of modification before we are ready to hang it but that should happen very soon.

Long Range Planning—Sandy will pick this back up to work on after her busy Summer season at the bakery and after Maya has a chance to settle in.

9. Action Items – Get address for Kelly to send TY note to the family of our recent benefactor- Sandy
Follow up with Jeannette re: Claire Crosby recognition - Doreen
Investigate pre-buy with C.V. Oil - Barbara
Get contract to Oliver - Doreen
Follow up with Norm re: new sign - Barbara
Follow up with Select Board re: attic inspection invoice reimbursement- Tony

10. Adjournment – Adjourned at 6:07

Next regular meeting Tuesday August 8, 2023 at 5:30pm upstairs in the library.

Respectfully submitted,

Kelly Kelly