

# **Rochester Public Library**

## **Board of Trustees – Meeting Minutes – June 13, 2023**

**In attendance: Doreen Jones (Chair), Barbara Shenton (Treasurer), Kelly Kelly (Secretary), Tony Goupee, Jeannette Bair (Librarian)**

Meeting called to order at 5:33pm

1. Public Communications and Comments – None
2. Board Communications and Comments – None
3. Approval of May 9, 18 and 30, 2023 Meeting Minutes – unanimously approved.
4. Review of Action Items – All items completed except:  
Work up new survey questions-tabled until next month
5. Treasurer’s Report – Unanimously approved.

A motion was made to move leftover annual campaign funds of \$10,000 to the Wing fund and \$5,000 to the Kirkpatrick fund. Unanimously approved.

A motion was made to compensate Library Director for duties above and beyond regular duties related to the roofing project. Amount to be determined when job is complete. Unanimously approved.

A motion was made to approve Norm’s design for the new library sign. Unanimously approved.

Discussion of our deep gratitude to Rich & Deb Mathiesen and how to thank them for their patience and tolerance during our roofing project.

6. Librarian’s Report - General discussion of how to recognize Claire Crosby for the new roof generously donated by her family.

A motion was made to use 3% from each of our investment accounts as the withdrawal amount for budget planning this fall.

As of June 2023: Kirkpatrick account \$150,384 3% would be \$4,511

Wing account \$123,673 3% would be 3,710

Unanimously approved.

Jeannette presented the preliminary attic inspection report done by Central Vermont Insulation. He will send an official report and photos soon.

General discussion of how the roofing project is going. A few problems have been identified and resolved and, with the exception of the recent rain days, the project is moving along.

Jeannette will pre-order adult fiction for the July/Aug/Sept releases before she retires.

Laura Gardner will be covering for the Director from July 1 through August 13 with the exception of a couple of days that Maya will be covering. The search for a new director continues.

Programming info: Josh Landis on 7/20 at 6:00

The Great Decision series has been well attended with 15-22 attendees each session.

The library has received a CLIF grant for \$2,000 for children's books and programming. The school library will benefit as well.

We also received a Winne Belle grant for children's programming for the 23-24 budget year.

A motion was made to approved the librarian's report. Unanimously approved.

7. New Business – None

8. Old Business – Covid status-will no longer be an ongoing agenda item unless Covid comes back to the valley.

Long Range Planning—tabled until next meeting.

9. Action Items – Ask Mark if he can cover the desk on 7/18 – Jeannette  
Follow up with our summer landscaper - Jeannette  
Order adult fiction books - Jeannette  
Check in with the Crosbys re: recognition for Claire-Jeannette  
Send info to Barbara re: transfer of funds for investment  
accounts - Jeannette  
Promote Josh Landis program– everyone  
Send info to FPF on Josh Landis program – Doreen

Discussion of last-minute details for Saturday, June 17 from 2-4 on the Park to recognize Jeanette's 18+ years as our library director. Thank you, Jeannette!!

10. Adjournment – Adjourned at 7:11

Next regular meeting Tuesday July 11, 2023 at 5:30pm upstairs in the library.

Respectfully submitted,

Kelly Kelly