

Selectboard Meeting Minutes

May 22, 2023

Present: Doon Hinderyckx, Frank Severy, Pat Harvey

Guests Present: Orca Media, Nancy Woolley, Kristen LaPell, Susie Smolen

Guests Present on Zoom: Orca Media, Troy LaPell, Martha Slater,
Doon called the meeting at 6:15 p.m.

Doon confirmed the open meeting law conformity.

Doon moved to approve the May 8, 2023, meeting minutes with a correction. Pat seconded. All in favor. So, approve.

Review & Approve April Treasurer's Report: Doon moved to approve. Pat seconded. All in favor. So, approved.

Approve driveway permit for Sky Hollow Road: Doon moved to approve the driveway permit on Valley View Drive. Pat seconded. All in favor, so approved.

Approve 1st Annual Softball Tournament: Katelyn Bowen discussed with the board the annual softball tournament was dissolved by Mickaela Richardson. Katelyn is asking the board permission to take it over through the fire department. She would like it to be called RVFD Softball Tournament to support the fire department. She said the teams will pay an entrance fee. She said this year's tournament will be held on Saturday, July 1. She is asking the board if they can use the baseball field for a safer location than the makeshift one in the softball field. She said the baseball field is larger and would like to modify the baselines to a softball size so the dugout could be used. She said the bases could be moved back if need be. She has some volunteers for field maintenance. The board will need to notify the contractor for mowing the fields before the event. Doon moved to approve. Pat seconded. All in favor, so voted.

Approve Park Use Application-Shelter Team table providing emergency planning during the farmer's market season: Doon moved to approve the Shelter Team having a table to give information out once a month at the Farmer's Market. Pat seconded. All in favor, so approved. Nancy asked if it will be part of the Farmer's Market and if so, does it require payment for a table. Jeannette shared the energy committee was charged \$12 each time they had a table and paid out of pocket. Doon felt this application is a separate application to not be a part of the Farmer's Market so they should not pay a fee to the Farmer's Market. Frank stated if a town sponsored group is there to promote information, they should not pay. Doon moved to approve the application and speak with the town sponsored groups about filling out a park use to be separate from the Farmer's Market. Pat seconded. All in favor, so voted.

Approve Park Use Application-Pierce Hall-Annual Ice Cream Social 6/25/2023 noon-4:30: Doon moved to approve the Pierce Hall annual Ice Cream Social, car show and games held June 25 from 2-4 pm. Pat seconded. All in favor, so approved.

Approve Park Use Application-Pierce Hall & Ridgeline Outdoor 5K run/walk Event 7/04/2023 7-10:30am: Doon moved to approve Pierce Hall and Ridgeline Outdoor Collective to host the annual 5k run/walk event at the River Brook Park. No parking in front of the Fire Station. Event will be held from 7am-10:30 am. Pat seconded. All in favor, so approved.

Approve Park Use Application-Pierce Hall 4th of July Chicken BBQ 9:00-2:30 pm: Doon moved to approve Pierce Halls annual 4th of July Chicken BBA on the park with a 50/50 raffle from 9am-2:30pm. Pat seconded. All in favor, so approved.

Sign the approved 2023-2024 Personnel Pay Rates: Doon moved to sign the approved FY payrates for the town employees. This was decided and approved at the budget committee. Pat seconded. All in favor, so approved.

Amend and Adopt the Procurement Policy: The current procurement policy states anything spent at \$10,000 would require going out to bid. He said after discussion with VLCT it was decided the policy was onerous and outdated. The board would like to amend the policy for major purchases in the amount of \$50,000 for anything to go out to bid. Regular purchases and leases would be calling for goods and services in the amount of \$10,000 -30,000 and incidental purchases calling for goods and services in the amount of less than \$10,000. Pat asked about purchases between \$30,000-\$50,00. Julie pointed out the Master Financial Policy includes a Purchase Policy that was recently approved by the board with major purchases up to \$30,000. Pat shared included in the policy is a waiver for a one-time event for anything non-conforming and they could as a board waive without changing the policy. Doon moved to approve the newly amended procurement policy. Frank seconded the motion. Both Doon and Frank approve. Pat declined. Policy has been amended.

Adopt Trustees of Public Funds Investment Policy: Doon moved to approve the Trustees of Public Funds Investment Policy. Pat seconded. All in favor. So, approved.

Park Use Application for Library to hold a retirement party for Jeannette Bair on the park Saturday, June 17 from 2-4 pm for her 19 years of service. Doon moved to approve. Pat seconded. All in favor. So approved.

Library: The Library received an anonymous donation to pay for the new roof. The library received 4 bids. Turnbull Renovations, LLC was awarded the job and will fill out appropriate paperwork and contract for the town. A new director was chosen. Caroline Tavelli-Abar will be the new library director. She will start her duties in June.

Utilities Operator: Terry noted there is a broken fire hydrant on the park. He would like to replace the whole unit since it's 40 years old. He is waiting for a price for a new one. Julie is checking through the town's insurance for replacement.

Terry said the tanker truck is in for repair down in New Hampshire. He said he is still waiting for an update to the status. The fire department has mutual aid from Hancock while the truck is down.

Grant Updates: Kristen updated the board with a few items. She said the town received its final reimbursement from Howe Brook in the amount of \$3,100 thus closing this grant. She said the town received notification to begin work for the Grants in Aid for this year, in the amount of \$27,000 to be used in North Hollow and Cooper Run. The grant is used to clean up and shape stone lined drainage ditches. Cooter received notification he can begin anytime.

Highway Updates: Frank noted the EV chargers are up and running in town. He said work has started for West Hill Bridge replacement. The contractor has been up there clearing the site. He said they will begin the approach for the temporary bridge. He said John had put some gravel down at the Lyons Club Park. Frank said they planted the trees in the park and will need volunteers on Saturday, June 3 to help spread mulch all the trees. He is looking for 5-6 pieces of equipment to transport mulch and 10-12 volunteers to help spread the mulch with a shovel or rake. He asked John to put out the benches and tables this week. He said the fertilizer will be done once he has availability.

Bills:

Executive Session:

Terry Severy: Water & Sewer Dept

Doon moved to adjourn the meeting at 6:57 pm and entered executive session. No decision was made.

Respectfully submitted,
Julie Smith