

Selectboard Meeting Minutes

March 27, 2023

Prior Meeting Minutes: March 13, 2023

Guests: Orca Media, Nancy Woolley, Kristen LaPell, Julie Smith, Jan McCann, Dean Mandell

Zoom Guests: Orca Media, Martha Slater, Jeff Gephart

Vacant Appointments: Doon tabled the Tri-Valley Transit rep and wanted to check with Robert Meagher as a member of the Budget and Finance to confirm if they both still wanted each position. Doon appointed Troy LaPell as the White River Alliance-Royalton Advisory Committee Rep and Nic Piccicuto as the Green-Up Day Coordinator.

Jan McCann spoke to the board about Shelter Team to share her discussion with the Southern Regional Coordinator and how they can orchestrate an emergency opening without having to go through the select board. She said they would inform the selectboard after needs are established and the process really needs to be written into the Emergency Plan. She said they would like to set up 2 levels for opening. She said Level 1 would be for emergency needs for residents after fire, flood or extended power outage, cold weather with no back up heat or families with infants with no water or heat. She said a level 2 would include longer power outage or emergency then the warming shelter could be opened first, if a small number of people then the Town Office could be used. If there is a need for an overnight, then the school could be opened. The board was in support of Level 1 and Level 2 opening when needed and informed the board thereafter. Jan said she would write up a policy change with regards to the current policy.

Dean spoke with the board about reaching out early September for easement and property line adjustment with Martha Slater's property and Skatespace. He reached out to a lawyer for guidance per Doon's request. The lawyer made suggestions and the board would like to further research.

Approve and sign form for VT Gran Fondo event-Saturday, June 24 early afternoon: This is an event where 450 cyclist will pass through 12 towns and they are asking permission from the towns and including a copy of their insurance. Doon moved to approve. Pat seconded. All in favor. So, approved.

Change Valley View Road changed to Valley View Drive: Tabled until another landowner is contacted for approval. Nancy asked if the new road name sign would be at a cost to the landowner because it is a private drive. Doon agreed this is a cost to the landowner for the change.

RSUD School Vote May 2: Doon read the annual meeting warning for the school. The annual meeting is at the Rochester campus at 7 pm in the Gymnasium of the Elementary School in Rochester. They will vote on articles 1-10 from the floor. Article 11 will be by absentee ballot to vote for the Rochester directors for the board. The absentee ballot can be requested to be mailed or you can come in to vote on Tuesday, May 2 from 10 am-7pm at the Town Office.

Energy Coordinator: Jeff shared with the board that he received a report from the Preservation folks about the library. He said they have different ideas as to how things should go than what he had proposed in the draft to the scope of work. He will go back to the drawing board for that. He said there was a contractor on the roof to look at the condition of the roof. He unfortunately did not see the two screw holes they hoped he would find. The contractor noted the roof as needing work. Their recommendation was to install a new one. Frank suggested that the ARPA money that the town was going to give to the

Library be used for the new roof. Pat said as long as the ARPA funds used for the roof were the matching funds the Town confirmed to help with.

Grant Updates: Kristen shared with the board on March 20th the town received the final FEMA payment in the amount of \$47,699.11. The final reimbursement for Howe Brook Design was submitted last week in the amount of \$3,500.00. She has a letter request for her to access GEARS with the State of Vermont to keep on top of the Grants. Doon signed the letter.

Frank shared they will sit down next week with Rita from Two Rivers, and John and Kristen as well as Chris Bump to what the Class 2 Paving Grant would be used for. The application is due in April.

Old Business:

Adopt Section 2: Purchasing Policy from the Master Financial Policy: Doon moved to approve. Pat seconded. All in favor. So, approved.

Adopt Section 5: Debt Management Policy: Doon moved to approve. Pat seconded. All in favor. So, approved.

Adopt Section 6: Capital Budget and Program Policy from the Master Financial Policy: Doon moved to approve. Pat seconded. All in favor. So, approved.

Adopt Section 14: Grant Reporting Procedure Policy: Doon moved to approve. Pat seconded. All in favor. So, approved.

Meeting adjourned at 7:17 pm

Respectfully submitted,

Julie Smith