

Rochester Public Library Board of Trustees Meeting – December 13, 2022

In Attendance – Tony Goupee, Kelly Kelly, Jeannette Bair, Doreen Jones, Barbara Shenton (via Zoom)

1. Meeting called to order at 5:30 pm
2. Minutes from our November meeting were reviewed and unanimously approved with perfunctory corrections. Sandy will revise and submit to the town.
3. Public and Board Communications and Comments – None
4. Review of Action Items - All items were completed.
5. Treasurers Report - reports were reviewed and approved as presented.
6. Librarians Report – Thermostats were checked today by Mark Blaine. Friends of the Library have received a total of \$850 in our annual fundraising because of the matching grant 501c3 restrictions. We need to speak with the Friends group to find out what they intend to do with these funds. The trustees will review the personnel policy and children’s librarian job description next meeting to update it. Our 2023 annual campaign has raised \$7285 to date. DVD loans will go from 1 week to 3 weeks. Mask mandate will continue to be in place. Motion is made to accept the librarian’s monthly report. Seconded and unanimously approved.
7. New Business -
Turn in signed petitions to Jeannette by 12/20.
Town Report narrative will be prepared by Jeannette.
A motion was made and approved to allow Norm Christiansen to place a page on the library website about EVs in the valley.
Seasonal decorations - Jeannette will order new lights and Barbara and Norm will install them.

2023 Meeting schedule - We will meet on the following dates: January 10, February 14, March 14, April 11, May 9, June 13, July 11, September 12, October 10, November 14, December 12 at 5:30 pm with additional meetings as needed. No meeting in August.
8. Old Business –
Current Covid Status update – Protocols remain as is.
Long Range Planning - Sandy continues to attend DoL meetings and is organizing a steering group.

Action Items:
Everyone - review the personnel policy and librarian job description to be discussed at the January 2023 trustee meeting. Petitions to Jeannette by 12/20

Jeannette - Will write a children’s librarian job description and town report narrative.
9. Meeting adjourned 6:50 pm.

Reported by Barbara as Secretary for Sandy