

## October 19, 2022 Capital Planning Meeting Minutes

Present: Barb DeHart, Lois Bond, Pat Harvey, Kristen LaPell, Julie Smith, Nancy Woolley, Greg White, Frank Severy, Doon Hinderyckx (absent)

Departments submitted wish list planning. Highway, Water & Sewer, Fire, Park, Cemetery, and Office. This is for 5-year planning.

What is the goal:

- 5-year plan
- Financing Recommendations/reserve funds
- Put together what the financial expenditures will be
- Subject to change after fine tuning
- Establish what constitutes capital project. Set dollar parameters. Board agreed to \$5,000.

Process:

- Simple spreadsheet
- Create individual line items by department
- Project datelines
- Grant qualifications
- Matching grant components

Action Items:

- Transferring department wish lists to project worksheets-office
- Proceed to create spreadsheet-?
- Capital Improvements for Town facilities-Selectboard
- Parks & Recreation-Nancy with help from Norm Christiansen
- Rename Internet from 2015 Capital Plan to IT Services
- Town Roads and Highway Projects- Frank
- Fire Department-Greg
- Water/Sewer- Selectboard
- Emergency Management-?
- Other-small items
- Preservation-Office
- Vehicles will stay within their departments
- Update Capital Assets Inventory List- Office

Meeting adjourned at 3:04 pm

Respectfully submitted,  
Julie Smith