

Rochester Public Library Board of Trustees Meeting Minutes

Tuesday, May 17, 2022, 5:30 pm

Hybrid Meeting

Rochester Public Library or via Zoom

Present:

Trustees: Kelly Kelly, Barbara Shenton, Tony Goupee, Doreen Jones

Librarian: Jeannette Bair

Meeting called to order at 5:35 pm

Public Communication/Comments:

Jeannette read an appreciation letter from Olivia Whalen regarding our children's programming and the great job being done by our Children's Librarian, Maya Newroot.

Board Communication/Comments:

None

Approval of April Minutes:

Motion made to approve April minutes as published. All in favor.

Review of Action Items:

Sandy was unavailable to attend this meeting so her action items of Long Range Planning and checking with Jim Brown re: the outdoor sign were not discussed.

Jeannette's action items were all completed.

Treasurer's Report:

Motion made to accept Treasurer's Report as presented. All in favor.

Librarian's Report:

Jeannette has noticed a slight downturn in foot traffic possibly due to Covid concerns or time of year. Our 2 events in May were cancelled.

The Library of Things is starting to get more use as more people are hearing about it. Jeannette will be promoting different items in the paper so patrons can see how diverse our collection is.

Jeannette signed the contract with Spotless Glass to wash all of the windows, inside and out, with the exception of the stained glass for \$390. They will do this the same day they wash the windows at the Town Office.

Motion made to accept Librarian's report as presented. All in favor.

New Business:

Motion was made to have the Trustees start meeting on a bi-monthly basis with the exception of an extra meeting in February to plan for Town Meeting. The meetings will continue to be on the 2nd Tuesday of each meeting month at 5:30 pm upstairs in the Library. The months when meetings will be held will be January, February, March, May, July, September, and November. Special meetings may be called at any time and will be warned appropriately. Motion was approved unanimously.

Old Business:

Covid Status Update: We will continue with Porch Pick Up for those patrons that prefer that option and open the Library for others. Masks are still required. The flashing, windowsill rot and peeling paint are still an issue.

Action Items:

Sandy-Long Range Planning

Sandy- Check in with Jim Brown re: the outdoor sign.

Jeannette-follow up with Cody Downs re: flashing issue.

Kelly- Notify Town Office of meeting schedule change.

Motion made to adjourn the meeting. All in favor. Adjourned at 6:35 pm.

Respectfully submitted,
Kelly Kelly, Acting Secretary