

Rochester Public Library
Board of Trustees
Monthly Meeting - Minutes- 4/12/22

1. Meeting called to order at 5:32 pm with Kelly Kelly (board chair), Jeannette Bair (library director), Tony Goupee, Barbara Shenton, Doreen Jones, and Sandy Lincoln in attendance.
2. Public Communications and Comments – No Comments
3. Board Communications and Comments – No Comments
4. Motion to Approve March Meeting Minutes – so motioned, seconded and unanimously approved.
5. Reorganization of the Board – Kelly Kelly will continue as Chair, Barbara Shenton will continue as Treasurer. Sandy Lincoln will begin as secretary. Tony Goupee will continue as representative at the Town Selectboard Meetings. Slate of officers is so motioned, seconded and unanimously approved.
6. Review of Action Items –
 - a. Sandy Lincoln will spearhead proposals for Long Range Planning.
 - b. Kelly Kelly will provide direction to our fledgling Friends Group. She plans to talk with Roseanne Johnson upon her return to town.
7. Treasurer’s Report – The Board reviewed financial statements through March. Agreement to take 50% of Wing Funds to accommodate the book budget. Motion to accept the financials as presented by Toni, seconded by Doreen, unanimously approved.
8. Librarian’s Report
 - a. Agreement to adopt our winter hours indefinitely, being Tues, Thurs 11am – 6 pm and Saturdays 9 am to 12 noon.
 - b. The outdoor sign needs renovation. Sandy Lincoln will ask Jimmy Brown for an estimate.
 - c. Upcoming Events. –VHC Programs - The three towns of Hancock, Rochester and Pittsfield will each host 2 VHC programs and promote all 6. Between the three libraries there will be one program offered each month beginning in May and ending in October. First up - Rebecca Rupp on May 11th at the Pittsfield Library presenting “Wolf Peaches, Poisoned Peas, and Madame Pompadour’s Underwear.... The surprising history of common garden vegetables”. As part of a VT DOL grant, an upcoming RPL event of note this summer will be Michael Caduto, “Tales from the Deep”, July 16th. This could be big and we may want to host this program at the bandstand. The children’s summer programs will be organized by Maia Newroot with events for kids every Friday afternoon Farmers Market. We will be purchasing a banner for increased visibility. Take and Make kits will be available through May. Tony Goupee will be available as a library ambassador for the upcoming event with Sue Ellen Thompson on April 31st.

- d. Piano Use Policy – Presented and discussed. Barbara motioned to accept as written, seconded by Toni. Unanimously approved.
- e. Library of Things Acquisition Policy – Presented and discussed. Barbara motioned to accept as written, seconded by Toni, unanimously approved.
- f. Conflict of Interest Policy – Presented and discussed. Motion to accept as written by Sandy. Doreen seconded. Unanimously approved.
- g. ARPA Funds. Agreement to apply funds on book acquisitions. 4
- h. New Volunteer – Dawn Lionetti
- i. Library Grounds – Jeannette was happy with Ricky Gaudette’s work this winter on walkways, etc. She will manage summer landscaping and ask Ricky to handle mowing. But... new arrangement for next year please!
- j. Town Building Efficiency Walk-through scheduled for 4/20 will be rescheduled because Jeannette will be away. Jeannette will call Jeff Gephart to find a new time.
- k. Motion to accept Librarian’s Report as written made by Barbara. Seconded by Toni. Unanimously approved.

9. New Action Items –

- a. Sandy – Long Range Planning
- b. Sandy – check with Jim Brown about the outdoor sign.
- c. Jeannette – reschedule Town Building Efficiency Walk Through
- d. Jeannette – ask clarification from Cody Downs. If satisfied, move forward with town to appropriate funds.
- e. Jeannette – Process grant for ARPA funds to buy books.
- f. Jeannette – Get Wing \$
- g. Jeannette – Paperwork with the town to use outdoor venue (bandstand) in case of Covid resurgence this summer.
- h. Jeannette – Contact Robert Meagher to help remount speakers
- i. Everyone – Find Friends!

Meeting Adjourned- 6:47 pm.