

Budget & Finance Meeting
Wednesday, December 1, 2021 via Zoom
3:00 PM

Present: Doon Hinderyckx (TO), Pat Harvey, Frank Severy, Greg White, Barb Dehart, Nancy Woolley, Lois Bond, Robert Meagher, Julie Smith (TO), Kristin LaPell (TO)

Absent: Jim Bowen, Rob Gardner

Guests:

Agenda: Continued Review of Requests from Town Departments –

Doon reported that Highway Supervisor John Champion was unable to attend the meeting. He also commented that in discussion with John that we should leave the Braintree Road Maintenance line alone.

Greg reported receipt of the Draft Audit and that we could be looking at a Fund Balance of \$41,680, and could possibly be higher.

Interest on Taxes: Can't include Delinquent on the Revenue Side

Windsor County: Continue reviewing Sheriff and consider number of shifts after consultation with Claude on December 15. In reviewing the spreadsheet of Revenue, mileage is 7547 with 156 tickets at \$60 per hour. **Send the spreadsheet to Claude for explanation.** When Town contracted with Sheriff's Department parameters were set on how aggressive Town wanted to be, and this can be tweaked. **Ordinances need to be approved for each road.**

Barb reported that the Trustees would be meeting with their Advisors soon to discuss the status of the public funds. Barb will check to determine the Forest Fund, as it was thought that there had been an approval to use the \$7,500.

Listers: Frank and Julie discussed the Lister budget with Louis Donnet, and Louis indicated that he charges for the actual hours he puts in.

New Highway truck – Doon will work with John to determine what needs to be raised for the new truck after use of the current Reserve fund, and the likelihood that interest rates will rise. Calculate for FY23.

Salaries: Julie and Kristen are working on hourly salaries and percentages of increases and insurances. Barb will work with them.

General Office Expense: Unsure just what type of audit will be necessary because of the West Hill bridge. Joan has offered to draft a letter to the USFS to see if they would consider sharing in the expense of the audit.

Local Election Balloting: Julie reported that if Selex wish to send out ballots to all registered voters, it would be at Town expense. Frank suggests continuing with the policy of voters requesting absentee ballots.

IT Services: Meeting week of December 6 to further discuss.

Suggestion made to add a line item of FIRE SAFETY - \$800 – to cover batteries, etc required.

Portable Toilets:

Property Insurance: Break out

Granville First Response: \$6989. Dan Sargeant sent to Kristen. OK

Appropriations: All in with the exception of WomenSafe and Safeline.

WRVA – requesting \$71,435. Discussed that WRVA should not be considered a Social Service appropriation, but a necessity. Suggestion that it be placed within the budget under “Ambulance Services” and that Granville First Response be included. 8 of the 10 towns who use WRVA services include the item in their budget.

Greg and Barb again expressed the need for a new Capital Policy.

Next Meeting: Financing of new highway truck
Salaries and employee benefits
Library – Discuss their request, and insurance liability for their “Things”
Grants & Receiveables – Cash Flow – Barb and Joan

Next Meeting: December 8, 2021 – 3:00 – ZOOM
Recreation, Fire, Water, Sewer