

Rochester Public Library Meeting Minutes  
Tuesday, July 13, 2021, Library Vermont Room

Present:

Trustees – Kelly Kelly, Tony Goupee, Barbara Shenton and Jolanta Labejsza  
Public: Maya Newroot  
Librarian – Jeannette Bair

Meeting began: 6:00pm

A proposal was made to change the sequence of the agenda by moving up the discussion on Covid policy and a presentation by Maya. All were in favor.

Public Communications/Comments:

None

Board Communications/Comments:

None

Secretary's Report:

Motion was made to accept June minutes with a few language changes. All were in favor.

Proposed changes in Covid Policy: no more appointments, open in person as of July 17th. This will be published in the Herald and via social media. A motion was made to approve the protocols, except for #2. All were in favor.

Maya Newroot's presentation on summer reading: it has been so much fun reading and doing various activities with kids. Program has changed to a rolling story time with books and craft items plus signs are posted around the park. Also, anyone under 10 is welcome on Fridays. Maya would like to see summer reading program expand to the fall as farmer's market will operate until early October.

Review of Action Items:

Action items – all were completed.

Tony continues to attend selectboard meetings. No word on when the roof will be fixed and painting done - ongoing.

Sandy: bookcase still needs to be removed.

Jeannette: grant - waiting for a report.

Treasurer's Report:

Barb emailed budget reports to all.

Motion made to accept the treasure's report with Barbara going to the town office for explanation on the 0 amounts in the children librarian's salaries line. All were in favor.

Librarian's Report:

Jeannette presented her emailed report.

Children's programming: contract runs out 1st week of August. Motion was made that Jeannette will offer Maya Newroot a children programming position starting with 6 hrs a month. All were in favor.

Trustees are encouraged to attend library programming.

Cookbook is done, ending up with 250 pages and will go to print next week.

Motion was made to accept the librarian's report as presented. All were in favor.

New Business:

Oil pre-buy for the 2021/22 at \$2.93 a gallon. We should continue with buying the same amount. We have a credit of \$583.93 and need to pay \$1,945.52. Motion to authorize Barbara to get the contract to pre-buy the oil for 2021/22 FY at \$2.93/gallon. All were in favor.

Draw from the endowments: same number as last year. Motion was made to authorize Barbara to withdraw up to a maximum of \$4,016 from the Wing account and \$4,809 from the Kirkpatrick account for our 2021/22 budget. All were in favor.

Changes need to be made on the Library's website to reflect new positions.

August Space Rental:

Motion was made to allow Great Hawk Owners Association to have their annual meeting on Saturday, August 21st, 10-12:30 pm at the library with closing the upstairs to the public for that period of time.

Old Business: all items were discussed above

Action Items:

All trustees will make the best effort to attend programming.

Jeannette will offer Maya Newroot a 6 hr a month children programming position.

Barbara will talk to Norm about updating library's website and will see Kristen about our finances. She will also get the oil pre-buy contract.

Kelly will talk to Sandy about removing the bookshelf and remaining books.

Tony will continue attending Selectboard meetings.

Motion was made to adjourn the meeting. Adjourned at 7:10.

Next Regular Meeting: September 14, 2021 at the library. There will be no meeting in August.

Respectfully submitted,  
Jola Labejsza, Secretary