

Rochester Public Library Meeting Minutes
Tuesday, October 13, 2020
Via Free Conference Call per Covid-19

Present:

Trustees – Kelly Kelly, Barbara Shenton, Tony Goupee, Lynn Moltz and Jolanta Labejsza
Librarian – Jeannette Bair

Meeting began: 5:45 pm

Public Communications/Comments: None

Board Communications/Comments: Jeannette thanked us for her 16th anniversary gift card.

Secretary's Report:

Motion was made to revise the September minutes to read "Discussion was had on the outside building painting issue and to reach out to the Select Board regarding this need." All were in favor. Motion made to accept September minutes with above revision. All were in favor.

Review of Action Items:

Action items completed.

Treasurer's Report:

Barb emailed us the July, August and September budget reports for our review. She will review with the Town Office. Motion was made to approve the three months of reports. All were in favor.

Librarian's Report:

Librarian presented her report and discussed Budget and CV Oil service contract. Motion was made to approve the report as presented. All were in favor.

New Business:

Expanding open hours for appointments: We will expand them to Tuesday and Thursday 1-6 pm

Budgeting 2021-22 - We will submit by January

Motion was made to renew two maintenance agreements (one for each furnace) with CV Oil for next year. All were in favor.

Old Business:

Roof leak status – We will work on getting a lift to help resolve the problem.

Town Building Reserve Fund currently has \$28,000

Fundraising Discussion and items brainstormed: window sills, front porch railings, lighting, ventilation (downstairs windows do not open, upstairs stained glass do not open)

Decision on Allocation of funds left from 2019-20 fiscal year

Motion made to vote on fundraising ideas and let the librarian choose the campaign direction. All were in favor.

Action Items:

All trustees are asked to develop fundraising ideas.

Jola will check on getting a lift.

Kelly to let Sean know when a lift is available.

Jeannette will contact CV Oil and request 2 maintenance agreements.

Kelly will contact Dale to contact Jeannette regarding the ventilation.

Tony to attend next Select Board meeting.

Barb will meet with town office to review the remaining end of year monies and sort out the reports as they are not complete.

Meeting Adjourned at 6:41 PM

Next Regular Meeting: November 10, 2020 at 5:45 PM

Respectfully Submitted,
Lynn Moltz, Secretary