

Rochester Public Library Meeting Minutes
Tuesday, June 9, 2020
Virtual Meeting by Free conference call due to COVID-19

Present:

Trustees – Kelly Kelly, Tony Goupee, Barbara Shenton and Lynn Moltz
Librarian – Jeannette Bair

Meeting began: 5:47 pm

Public Communications/Comments: None

Board Communications/Comments: None

Secretary's Report:

Motion was made to approve the May minutes. All were in favor.

Review of Action Items:

All action items completed or ongoing.

Treasurer's Report:

Barb presented the emailed May budget. Motion was made to approve the budget as presented with changes to be made as necessary following meeting with Town Officers. All were in favor.

End of Fiscal Year funds – Barb will be in touch with Becky regarding paid bills not yet cashed.

Review Investment Accounts – Discussed paying back Wing and Kirkpatrick funds for now.

\$2,500 building insurance needs to be paid and \$256 is owed to Jim Harvey for chimney evaluation.

Discussed escrowing money into a new account and restrict for building funds.

As of May 31 amounts are:

\$99,892 Wing

\$125,067 Kirkpatrick

Motion made to have the Treasurer manage end-of-year funds appropriately. All were in favor.

Librarian's Report:

Librarian presented her emailed report. Motion was made to approve the report as presented. All were in favor.

Motion made for Librarian to continue on unemployment until July meeting.
All were in favor.

New Business:

End of year financial planning: In progress

Reopening planning discussion in compliance with state rules, regulations, mandates and recommendations: Continue for the next month at least with the contactless porch pickup.

Librarian recall planning: Continue as is.

Old Business:

Roof leak status: Sean Keown will look into this project.

Action Items:

Barb will meet with town office to determine what bills are outstanding and have not been cashed so we know the bottom line.

Kelly will continue on the roof project.

Meeting Adjourned at 6:22 PM

Next Regular Meeting: July 14, 2020 at 5:45 PM

Respectfully Submitted,

Lynn Moltz, Secretary