

Virtual Selectboard Meeting Minutes

April 22, 2020

Present: Doon Hinderyckx, Frank Severy, Pat Harvey

Guests: Jon Olin, Brian Austin, Nancy Woolley, Orca Media, James Hall, Brad McKirryher, Joan Allen, Jack, Martha Slater, Julie Smith

Doon confirmed the open meeting law conformity.

Doon called the meeting at 4:00 pm.

Doon read the State statute guidelines for holding a proper meeting electronically.

Doon invited Joan to open the bids for the engineering design work

Joan noted the bids are for design engineering and permitting work on the replacement bridge for West Hill Road bridge. This is in cooperation with US Forest Service. She noted that she received 4 bid proposals. She opened the first bid from VHB. Their bid amount is \$63,533.25. She noted second bid opened from DuBois and King in the amount of \$66,853.00. The third bid opened from Hoyle Tanner Associates in the amount of \$ 135,221.00. The fourth and final bid from Weston & Sampson in the amount of \$147,996.65 Joan noted the decision of who will be awarded the bids will be next Tuesday and she would email all the results.

Doon noted on the agenda the adoption of the Local Emergency Management Plan. Doon noted a few modifications such as changes with the new selectboard member. Doon moved to adopt the Plan as updated. Pat seconded. All in favor. So, voted.

Doon noted the other piece needing to be addressed is revised Delegation of Authority. Doon read out the document that would appoint Vic Ribaudo as Incident Commander for the period of March 8, 2020 to June 8, 2020 to perform the following functions: Provide overall leadership and accountability to the selectboard for incident management, set the incident objectives, strategies and priorities and lastly to delegate authority to others. Doon noted additional authorities to follow. Doon moved to delegate this authority to Vic as the incident commander. Pat seconded. All in favor. So, voted.

Doon moved to ratify the decision that was made at the first virtual meeting prior to the state statute on proper electronic meetings to adopt the Hazard Mitigation Plan. Pat seconded. All in favor. So, voted.

Joan noted a fifth bid did come in right exactly at 4pm from Jack Burgess from Thornton Thomasetti in the amount of \$139,417.11. Pat noted that Joan should notify the other engineers. Jack thanked the Town of Rochester for letting them submit a proposal for the work.

Meeting adjourned at 4:21 pm.

Respectfully submitted,

Julie Smith