

Budget & Finance Meeting Notes
Monday, December 10, 2018 – 5: 00 PM
5:00 PM – Joanne McDonnell, Town

Present: Doon Hinderyckx, Tom Schnabel, Pat Harvey, Nancy Woolley, Barb Dehart, Lois Bond, Greg White, Robert Meagher, Joanne McDonnell - Town

Income:

Fees: Added \$25.00

Judicial Fines: Added \$5,000

Combine Line items: Record/Regular Copies and Record Search

Youth Sports Income: Income from sports

Refunds to Town: What were refunds in FY18 and so far in FY19. Should we budget for FY20?

Rent: Muffie rents space for \$8.00 once a week.

Utility Reimbursement: Happens at year end.

Rec Program Donations: Try to remove line and put the \$10.00 in Youth Sports Income

General Donations: From Alyssum in lieu of taxes. *Is Alyssum listed as non-tax paying?*

Misc. Income: Where did the \$1,499 come from?

Grant Income: Add line for VLCT Grant that Lois wrote for Fire Department

Expenses:

Finance Expenses:

Court House Bond Exp: Still waiting for letter from Woodstock

Site 3 Bond Exp – Principal: See Joan

Site Bond Exp – Interest: See Joan

Capital Purchase Expense:

930M Loader Lease – Principal: See Becky on \$23,693.60 payment *and* no interest payment

General Office Expenses:

Audit: Higher because of federal grant income. \$750,000 is the limit. Needed two audits. Annual Audit: \$8,625; Total Audit \$13,375

Legal Services: Increase to \$10,000

Tax Mapping: Wait for discussion with Dean Merrill on Tuesday, December 11, 2018. Joanne will send out inquiry as to other vendors to town clerks.

Office Trash Removal: moved to Buildings & Grounds.

Postage: Fees going up to .55 in January

Meetings & Education: Increase to \$300 for new TC/TT

Fuel: Discussed negotiating with CV Oil. – **Increase to \$2500**

Mileage: Remove line item

Election Expenses: Further discussion necessary

Buildings & Grounds:

Sidewalk Plowing: A 3-year contract. We're in 2nd year.

General: What is \$389.25 in FY18 line?

Alarm Monitoring: Further discussion necessary

Solid Waste: Still waiting for Solid Waste Charges; Doon will talk with Craig on Recycling

General Employee Expenses:

Health Insurance: Need a written policy for coverage and eligibility.

Dues & Fees:

County Tax: Still waiting for numbers

General Town Expenses:

Animal Control Expense: Where is Homeward Bound expense?

Emergency Management: Doon to talk with Wayne Bushey about contract for generator. Brookfield contract is over.

Cemetery Upkeep: Should be \$10,000 +/-, not \$25,340 which is entire expense

Repeater Expense: \$1,200 is for rent on Terry's property – antenna

Property Insurance: All property insurances still outstanding.

Kirkpatrick Scholarship: Selex needs to further discuss how to use this money. No requirement to offer it as a scholarship.

Granville First Response: Dan Sargeant will come to 12/11 B&F to discuss

Park Expenses:

Repairs – Park: Where are expenses for Louis' work?

Park Tree Maintenance: Further discussion needed. Review scoping plan from Trees, Inc. \$1,500 not enough. Dick White offered to remove smaller trees abutting Bethel Mountain Rd. Need to be aware of Worker's Comp.

SkateSpace: Further review of needs, including Tony Paige and Norm's discussion on new shed.

Recreation Dept:

Summer Concerts: Lower to \$2,600. Doon discussed with Joe Schenkman who indicates there will be a free concert in June

Constable Salary: Further discussion on Mark's request for 3%

Constable Special Service: Include \$150 for occasions.

Listers:

Further discussion with Louis

Planning/Zoning:

Printing/Adv: Add \$300

Grant not completed. How is grant bookkept?

Greg will provide more information on Town Plan expenses. Says that 2-Rivers is providing 80 hours of time.

Grant Expenses:

Add VLCT Grant for Fire Department

WRVA: Look at including WRVA as a budgeted line rather than as an appropriation.

Next Meeting: Tuesday, December 11 – 5:00 – Highway

Granville First Response

Tuesday, December 18 – 5:00

Thursday, December 20 – 5:00

Adjourned: 7:00