

Budget & Finance Meeting
Tuesday, November 12, 2019
3:00 PM

Windsor County Sheriff's Department Review – Captain Claude Weyant
Discussion on FY21 Town Office and Town Requests – Julie Smith

Present: Pat Harvey, Vic Ribaud, Nancy Woolley, Rob Gardner, Jim Bowen, Barb Dehart, Lois Bond, Greg White

Absent: Doon Hinderyckx, Tom Schnabel, Robert Meagher

Guests: Captain Claude Weyant, Windsor County Sheriff's department, Julie Smith

Captain Weyant reported on the Sheriff's Department experience over the past 4 ½ months of their contract with the Town. Currently two deputies patrol two four-hour shifts weekly. 152 hours have been logged, with 88 speeding tickets given out, averaging 2.89 tickets in a four-hour shift. The deputies log in with the State Police when they arrive in Rochester, and as a result have been asked to check out an abandoned vehicle in the center of town, a suspicious person, two vehicle accidents, and an ongoing juvenile incident. They do not carry scales, so are not stopping Bethel Mountain trucks unless speeding.

Although the Town has not received speeding ticket monies from the State, it appears that it may be approximately \$6,600 for the 4 ½ month period. Quite an improvement over previous years. Deputy suggested that Selectboard may want to consider a 3rd patrol shift. He also asked about animal control. Mark Belisle is still listed as the Animal Control appointee.

Questions asked about the two electronic speed signs at either end of Town that are not working. Deputy will inquire about the status of the signs with Mark, but Sheriff's department is not involved with them. Tom Schnabel may have information.

Jim Bowen expressed concern for speeding vehicles through Town and inquired about moving the 30 mph speed limit in Town to 25 mph. Suggestion made to start the process with the State.

Office & Town Budget Items:

Greg will meet with Julie to export the financials to his computer for ease in B&F working on budget requests. Barb will receive Greg's spreadsheet also.

Julie indicated that Town will need a new printer-scanner to comply with upcoming State requirements on land record document scanning. There is still a year left on the current printer contract, and Julie will work with Magee salesperson to budget for the new equipment. Julie thinks that the new software will cost around \$500, and suggestion made to think about taking this amount from the Record Preservation fund.

Budget Request:

Outside Audit - \$14,000? – Julie will talk with Nathan. May need an additional audit because of Federal funds.

Website Management - \$500

Legal - \$10,000

Electricity - \$2,200

Water-Sewer - \$300

Equipment Rental – To be determined

Telephone - \$1,500

Postage - \$2,500

Printing - \$3,000 – includes Town Report
Meetings/Education - \$500 – For Office and Selectboard
Office Supplies - \$2,100
Fuel - \$2,500
Computer Software – Review later –
Computer Disaster - \$1,000
Office Equipment - \$1,200 – Talk with Tom Schnabel
Elevator Maintenance - Julie to inquire – hourly rate
Miscellaneous - \$100

Building & Grounds:

Sidewalk Plowing & Hydrants – 3-year contract - \$13,500 per year
Mowing Town Sites – 1-year contract – Look at current contract breakdown – Julie
Athletic Field - \$2,260?
Office Repairs – Further discussion with Selectboard – Chimney, rot, vinyl, windows?
Window Cleaning - \$150
Town Trash - \$1,200
Toilets – Check - How many? Where? - \$3,000? – Julie
Alarms – Countrywide – Check - \$300 – Town Office – Do we need?
Streetlights - \$7,000 – Doon – Who pays for Boulder Art streetlight at Severy’s Bridge?
Solid Waste – Amount will come from the Transfer Station – Current \$12,551.78
Recycling – Jim will discuss with Craig – currently \$15,600

General employee Expenses: Skip for now

Dues/Fees: Skip for now

General Town:

Animal – Homeward Bound contract? \$300 – Do we have a signed contract? – Dog shed back of Office.
Emergency Management - \$2000 - includes maintenance (\$800) and fuel (\$150) for generator. Check to see if
Town will continue with Brookfield Service. Emergency Shelter supplies - \$1,000

Cemetery – Skip for now. Planning for Tom Paquette in early December

Forest Road Agreement – Why here? Check
Repeater Expenses - \$1,200 – at Terry’s
Property Insurance – Review what comes from VLCT and further discussion
Kirkpatrick - \$1,000

Granville 1st Response – Vic to work with Dan Sargeant – has been \$4,500 (per capita)

Park:

Repairs - \$100.00
Park Mowing – \$1921 - Yearly contract – Julie to check
Trees - \$1,500 – Call Trees, Inc
Tri-Town Raking - \$500 – why not paid in FY19?
Electricity - \$400
Miscellaneous – Why so high? Bandstand? Marc Blaine? Need to check?
SkateSpace - \$2,800 – Talk with Norm about Tony Paige? - \$1800 plowing rink - \$1000 repairs – FY19 1800?

Rob Gardner presented his “Branding & Marketing” paper to group. Town needs to sell itself. Suggests a new website and promotional video. Rob is coordinating with Envision Rochester. Pat commented on the need for electric charging stations and bike paths. All should be presented at a Selectboard meeting.

Larry Smith to meet with employees on Wednesday, November 13 to explain Health Insurance.

Adjourned: 5:45pm
Nancy Woolley