

Unapproved Minutes

Present: Doon Hinderyckx, Robert Meagher, Jim Bowen, Courtney Severy, Joan Allen

Guests: Martha Slater, Nancy Woolley, Terry Severy, Leslie McIntyre, Greg Ryan, Anthony Venturini

Meeting called to order at 6:15 pm.

Doon stated there would be a short Public Hearing to finalize Bean's Bridge Road Reconstruction. The project was for the reconstruction for flood resiliency; they lowered the road and did bank stabilization along the river. Nancy Woolley asked if this work has been successful. Jim noted that the water has been going through the culvert; however there has not been any real high water yet. Jim noted that the topsoil is settling through along the aprons and puddle created just off bridge along North side, ask Daniel's Construction to come back to look at it. Robert made a motion to close the hearing, seconded by Doon. So voted.

Doon introduced the new note taker for Selectboard Meetings, Courtney Severy.

**Additions to Agenda:** Terry added note about mowing at the leach field and fire house. Doon added an update about Oak Lodge Road. Doon added the billing for Granville 1<sup>st</sup> Response. Greg Ryan added the rental of the old fire house.

Robert made motion to approve the minutes from the March 28, 2016 meeting, seconded by Doon. So voted.

Terry noted that whoever bids on the work for mowing the leach field needs to be aware of the 60+ monitoring tubes on Site 4. Some can be mowed over and some can't, whoever mows needs to use caution around these. Terry needs access to these so he can monitor them. Terry has mowed leach field in the past. Terry also noted that the fire house mowing needs to be included on the bid list (last year it wasn't included). Jim confirmed that it was on the list this year.

Doon discussed adding the Library trimming/mowing to the bid list; however it has already gone out to bid. Doon asked if we need to re-advertise. Robert suggested they put that work out as an add-on item.

Greg Ryan inquired about renting out the old fire house as a carpentry workshop. He would need it for at least a year, possibly longer. The Selectboard hasn't had a chance to discuss this yet; they will hold an executive session to discuss this further and get back to Greg. It is currently cold storage & being used by the Historical Society for storage (Robert does not recommended using it as storage due to the moisture in the building). Greg Ryan asked if he was renting the space if he could put a window in the South side for more light. Terry noted that there are currently 4 windows inside the building, but the

siding is covering them up. Robert asked Joan what type of insurance would be required if Greg were to rent the space, Joan will check into this. Terry noted that the fire marshal would most likely have some input as well. Terry also noted that the furnace has been red-flagged.

Doon included update on Butte's Road; town has been contacted by both parties to see if there has been any progress made. Robert has made progress and is hoping to send information out this weekend.

The town received a bill from Granville 1<sup>st</sup> Response for 11 calls. They also received a bill for 12 calls from WRVA.

**New Business:**

Les McIntyre inquired about using the baseball field for the Green Mountain Men's League he's in. It would be 2-4 Sunday's a month and he would provide a 2 week notice prior to use. They have their own insurance policy (he left a copy with the Selectboard for review). This won't interfere with High School games. The team would rake out the field after use. Doon said there shouldn't be any problem with this.

Terry noted he has not received word from Dubois & King about the price for a spring walk around; he will follow up with them again tomorrow (4/12). Robert from Otter Creek Engineering called and Terry will ask them for a price. Robert has done it the last 3 years, so he is familiar with what needs to happen. The walk needs to happen within the next 2 weeks. He would prefer to go with Two Rivers if possible, since he knows what to do and then Terry wouldn't have to re-train someone on the process. Terry will need approval on pricing and go ahead prior to the 4/25/16 meeting. Robert motioned for Doon to give the approval for engineering firm, seconded by Jim. So voted.

Robert asked about the first water meter readings, Terry said it went well. All residential readings were consistent with past readings. There were a couple issues at commercial businesses; one was an ice maker running through (1200 gallons/day). Terry asked what could be done for places where the readings were high; people can't afford to pay such high water bills. Recommends the town allow forgiveness for this first round of readings. Terry has Dylan from EJP coming out to read some of the meters and show the usage at certain times during the day, he will need a laptop for this, Robert noted there is one available at the Town Garage. Robert asked when Terry would have enough data to ensure the rates are okay. Terry stated after the June reading, as that will be the first full 3 month cycle.

Joan & Joanne sat down with a woman regarding the alcohol use policy. This has been tabled until there is more information.

Liquor License for Huntington House: Robert motioned to approve it, seconded by Doon. So voted.

Joan noted that the Two Rivers environmental analysis was required by HUD. Two Rivers contracted the work out to Lincoln Geology for Phase 1. Normally Phase 1 is just research on records, but they came

back with a report on their findings, they didn't actually find anything. Lincoln Geology recommends doing a Phase 2. The report mentioned the removal of an old fuel tank; this work was already completed per state requirements. Phase 2 seems over the top and it can be a long process (4 months – 1 year). Any remedies to problems found during Phase 2 would have to be paid for by the town. Two Rivers will cover the cost for the Phase 2 work. Joan will ask Lincoln Geology if they could meet the Phase 2 requirements by using hand shovels to dig up the ground instead of a backhoe. Joan noted that they don't want to release invitations to bid for the park work until they know what is going on with Phase 2 findings. Matt Murawski of Dubois & King thinks they are being very cautious in the report and that there shouldn't be any issues. Doon motioned to give Two Rivers the go-ahead to do what's necessary to start Phase 2, Robert seconded. So voted.

Matt Murawski of Dubois & King presented revised plans for the new park. The drawings are a draft-final set, with only minor changes needed. The drawings show the picnic shelter, benches & kiosk. He toilet would be a rental toilet. The picnic shelter size decreased to one bay to keep the cost down. They added a 2<sup>nd</sup> bench, should be within budget, but if not, it can be removed. Drawings show a corrugated metal roof on the pavilion and wood on the kiosk. Drawings show a pedestal sign on property for additional information, might not need it due to the size of the kiosk. Jim noted that keeping both roof structures the same material would probably look better (both metal?). Matt noted that the fence around the toilet is 6' high with an 18" trellis on top, he said he would leave this design as is for now until the pricing comes in. Doon asked if Phase 2 needed to be completed prior to sending work out to bid. Matt suggested waiting to see what is found in Phase 2, since they can't award a contract until report comes back. Terry asked where the parking area was going to be located. It's to the North of fire house driveway. There will also be a park & ride across the road. Terry noted that when the park & ride is done that there is a water line that runs through there; he suggested replacing them & insulating them. Jim asked if the toilet could be at another location, so it's not so close to the Fire House. Matt noted it was there for accessible reasons (emptying, handicap access). Doon noted he thinks the location is okay, it's hidden from the rest of the park. Matt noted they will be taking out the gravel berm on the north side, he will check into the removal of the berm on the other side of the brook (Not sure if that's okay since it's not part of town land). Matt noted that there will be room available in the kiosk for a history section, there is a budget of \$1,000 included for this. Martha asked if a name has been chosen for the new park, Doon said it's still undecided.

The Board noted they received an estimate from Eric Belanger for exterior repairs to the Town Office. Price was \$1,900.00 including labor, material and removal of debris. Doon motioned to approve this, Robert seconded. So voted.

Joan noted she met with Larry Straus and Dan Gendron regarding the next Structures Grant project(s). It will be for the replacement of the first culvert on Mt. Cushman Road and the next immediately downstream on Middle Hollow Road. They are both in poor condition. Complete the Mt. Cushman Road culvert first. Joan spoke with Better Roads Program & Structures Grant. Cricket McCusker provided a price of \$12,000/culvert for engineering. Since the culverts are a similar design, it might be possible to get a discount. Better Roads is a maximum of \$8,000 & town would need minimum of

\$2,000 to match. Joan will apply for the Structures Grant for remainder of cost (town would need to match 90/10). White River Partnership would be interested in working with the town on implementation on the two grants and help raise the money. They also receive money for engineering each year and Joan will ask if they would be willing to use that to fill the gap. Robert motioned to have Doon sign Grant applications, seconded by Jim. So voted.

The Board received a letter from David Domina regarding plowing around hydrants. He stated some of the hydrants were plowed in and that is a violation. Terry noted that he would speak with him about which hydrants he had problems with. Jim recommended he speak with Dan Gendron if he sees something that is in violation. Nancy Woolley noted that the hydrant in front of her house was plowed in by the road crew last winter.

Doon moved to reappoint John White as the ECFiber Representative, seconded by Robert. So voted.

**Old Business:**

Robert noted they received the temporary easement to bore on West Hill Road. They went down 25' and did not hit any bedrock. Robert is unsure what this means, they could call for additional borings; he is waiting to hear back from engineers. They are still in negotiations for the final easement.

The Board noted the board of trustees will appropriate the \$2,000 for the Kirkpatrick Scholarship. This will be done this week or next week. Board will need to decide who will present it.

Bills were reviewed, warrants signed.

Meeting adjourned at 7:45 pm.

Executive Session to discuss Greg Ryan's proposal for rental of old fire house.

Respectfully submitted,

Courtney Severy