

Rochester Public Library Meeting Minutes
December 8, 2015

Meeting called to order at 5:38 PM

Members Present:

Trustees - Tony Goupee, Mary Sue Crowley, Barbara Shenton, Lynn Moltz and Jola Labejsza
Librarian – Jeannette Bair

Public Communications/Comments: None

Moved to Executive Session at 5:39
Executive Session: Personnel Issue
Exited Executive Session at 6:07pm

Board Communications/Comments: Jola meet with new librarian at school and she is hoping to bridge the gap between the two libraries that currently exists. Reviewed letter to school.

Secretary's Report:

Motion was made to approve the November 10th minutes. All were in favor.

Action Items:

Action items were completed.

Treasurer's Report:

A new revenue control procedure is in place for our deposit system with the town accountant. This will keep us in compliance with general accounting standards.

Barbara reported on the restricted and non-restricted funds from 2014 and 2015. \$144,031.04 – \$113,915.26 Non-restricted, Restricted \$133,600.19 – \$123,995.04

Motion was made to approve the Treasurer's report as presented. All were in favor.

Librarian's Report:

Jean will cover for any days Jeannette might want to use before end of year. Motion was made to approve the Librarian's emailed report as presented. All were in favor.

Old Business:
Budget update

New Business:

Discussed Granville petition to appropriate money to provide services to Granville residents.

Policy review: Cardholder rights and Responsibilities

Motion made to accept the policy with several changes. All in favor.

Action Items:

Jeannette will contact Dale regarding estimate for upgrading wiring.

Jeannette will price color printers.

Jeannette will contact the Fire Chief for elevator training.

Chuck hasn't come through to fix the railing. Tony will re-contact.

Barbara will check with investment firm regarding fees that have been incurred this past year and she will bring the Grimes report to the next meeting.

Lynn will write thank you notes for donations from annual appeal.

Next Meeting: January 12, 2016

Meeting Adjourned at 7:33 PM

Respectfully submitted,

Lynn Moltz
Secretary