

Selectboard Meeting

July 25, 2016

Unapproved Minutes

Present: Robert Meagher, Jim Bowen, Courtney Severy, Joan Allen

Guests: Martha Slater, Dan Gendron, Tom Pierce

Meeting called to order at 6:15 pm.

Additions to Agenda: Joan added a list of items to the agenda: Contract Amendment for Hoyle, Tanner, Purchase Order for Maple Hill Culvert, US Forest Service Special Use Permit for West Hill, Review VTrans plan for Bethel Mtn. Rd., Review LED Streetlight Project, Sign the Better Back Roads Agreement, New Park update, Bid Opening Dates for West Hill (8/2 at 11am) and Maple Hill (8/4 at 1pm).

Robert moved to approve the minutes from the July 11th meeting, seconded by Jim. So voted.

New Business:

Robert moved to sign the contract for Nelson's Window Cleaning for the library, seconded by Jim. So voted.

Robert asked about the date for the bid opening for the roadside mowing, it was Friday, July 22nd. Bids were opened at meeting. Kevin Bagley's bid was \$8,950.00 and Mike Ketchum's (Music Mountain Property Maintenance) bid was \$10,225.00. Jim motioned to approve Kevin's bid and have him proceed with the roadside mowing, seconded by Robert. So voted. Dan will notify Kevin that he won the contract.

Joan provided the board with Hoyle, Tanner's contract amendment for the West Hill project; the changed plans caused an increase in contract amount of \$8,500.00. Robert motioned for him to sign the amendment, seconded by Jim. So voted.

Joan provided the board with the quote for the new culvert on Maple Hill Road, \$42,748.00. The Town would receive reimbursement from the US Forest Service immediately for this purchase. Robert motioned for him to execute the quote, seconded by Jim. So voted.

US Forest Service Special Use Permit came in for the West Hill project to allow the town to complete the work. Robert motioned for him to execute the temporary special use permit, seconded by Jim. So voted.

Joan provided the board with the Better Back Roads Grant for engineering work on 1 or 2 culverts on Cushman and/or Middle Hollow Road. Robert motioned for him to execute the quote, seconded by Jim. So voted. Joan noted the Town was turned down for the Structures Grant from VTrans.

Joan is planning to meet with Carol Burke from Green Mountain Power's Royalton office to walk around and look at the street light locations for the new LED lights. Meeting was postponed due to the storms.

Joan noted a new person is taking over the New Park project at Dubois & King, a proposed schedule was provided to her. Once the bid documents are finished Dubois & King will send them to the town for review. Looking at a fall timeframe for construction.

Joan received the plans from VTrans for sign work on Bethel Mtn. Rd. The state is not proposing to do this work until next year. Board and Dan are to review plans and let Joan know of any comments they have so she can notify the state.

Joan will warn bid openings for the West Hill Project (August 2nd at 11am) and the Maple Hill Culvert Replacement (August 4th at 1pm).

Board stated only one bid was received for paving work on Access Road in Hawk. Jim moved to table the decision until the next meeting so that the board has time to review the quote. Seconded by Robert. So voted.

Old Business:

Robert received information from Joan about Paul Hannan who could help the town out with the Oak Lodge Road issue. He is a licensed surveyor who has experience with ancient roads. Robert suggests reaching out to him to have him review/check the records and documents and put together a package that can be sent to the lawyer. Jim asked what the timeframe would be to him do this work. Joan stated he would need to review the documents and hear about the issues. Jim asked Robert why all the documents can't be sent to the lawyer now. Robert stated that the lawyer would come back with too many questions. Robert will follow up with Paul and find out what his schedule is and what the timeframe for his work would be.

Meeting adjourned at 6:59 pm.

Executive session called to order to discuss personnel issues.

Respectfully submitted,
Courtney Severy