

Unapproved Minutes

Present: Doon Hinderyckx, Robert Meagher, Jim Bowen, Courtney Severy, Joan Allen

Guests: Martha Slater, Terry Severy, Debbie Matthews, Martin "Smokey" Bowen, Martin Bowen III, Marty Mahar, Kristen Casella

Meeting called to order at 6:15 pm.

**Additions to Agenda:** Debbie Matthews has an item to discuss. Joan has an update on the West Hill Road and Maple Hill Culvert.

Doon moved to approve the minutes from the June 27<sup>th</sup> meeting, seconded by Robert. So voted.

Debbie Matthews brought in documentation and letters from the Rochester Town Office regarding the road on their property. They first came to the Selectboard in April 2015 about the old road (TR-4) that runs through their property, it was discontinued in 1948. They also met with Larry Strauss (old road commissioner) starting in 2013. Debbie provided the board all the documents relating to this issue. Debbie stated there is no description anywhere for Town Road 3. They are willing to sign a document allowing the use of it for emergencies. The road was only supposed to be used for 2 years after Irene, but it is still being used. She wants to know why all the documents haven't been sent to the lawyer and why it hasn't been resolved yet. Doon noted the situation/documents are confusing and other critical items have come up the lawyers have needed to address prior to this. Robert noted that there are competing opinions about the road. Robert stated other pressing items have bumped this issue further back and he hasn't had enough time to pull all the documents together that need to be sent to the lawyer. He's hoping to have more time soon to work on this.

**New Business:**

Doon moved to execute the quit claim deed for Smokey Bowen. It was posted for 30 days and there were no objections. The document needs to be notarized; this will take place on 7/12/16. The land was sold for \$333.33. The Town has to invest the \$333.33, it can't be spent, but proceeds from it can be spent. Smokey wrote a check for \$338.16, it included the transfer tax fee. The town is still waiting on the attorney's fees, which Smokey will pay for when they receive them.

Town received a park use form for Summer Night on July 16<sup>th</sup> from 4-10:30pm. Doon moved to approve, Robert seconded. So voted.

The board reviewed the Efficiency Vermont form for the new LED street lights. Joan noted that we are good to go, she is just waiting to hear back from the Park House to see if they would like a street light installed on that corner. Efficiency Vermont wouldn't charge extra for a pole at this location. There are several underground utilities in this area; maybe it would be possible to install a light on the Park House.

Joan noted the section on the form regarding the incentive payment should be checked so it goes directly to GMP.

The board discussed the building maintenance fund and how to split it between the Town Office and Library. The town office needs more work than the Library, but the board previously told the library they could paint. At the next town meeting it should be brought up that budget cuts for maintenance are affecting town buildings. Doon moved to let the library proceed with painting. The town will look for volunteers or someone who needs community service to paint the town office.

Robert discussed the personnel policy regarding health insurance. If employees work 30+ hours a week they are considered full time. Per state and federal requirements they are eligible for health insurance. This clarification should be made in the future handbook.

Joan mentioned the High Risk Rural Road Project that was supposed to take place last summer on Bethel Mtn. Road which was signage and safety issues, guardrails, etc. Larry mentioned drivers don't stop in time for the stop sign at the "T" on Bethel Mtn. Rd. Joan has asked Rita to find out what is happening with this.

Joan discussed the new park and ride at the north end of town. She needs to discuss with Dan the installation of the driveway apron. Doon noted the street light there should be turned or a new one installed to light the area. Terry noted that the sewer line under the park and ride should be replaced when they do the work. Doon and Joan said it's included in the budget.

Terry noted there was a water leak last week in town and it has been fixed.

Doon moved to sign the Financial Management Questionnaire, seconded by Robert. So voted.

**Old Business:**

Joan stated the Army Corps of Engineers signed off on the design for West Hill. The invitation to bid has been publicly posted, a site visit is scheduled for July 19<sup>th</sup> at 10am, and bids will be due August 2<sup>nd</sup> at 11am. The board will open the bids right after that to review. Hoyle, Tanner and Cricket will also review the bids after they have been opened.

Joan is working with Greg Russ to put together the invitation to bid for the Maple Hill culvert replacement project. They only have tentative dates set at this time. Joan asked if the town would be buying the culvert (\$40,000 +/-), as this would allow smaller/local contractors to bid on it. Doon moved to approve buying the culvert, seconded by Robert. So voted.

Meeting adjourned at 7:23 pm.

Executive session called to order.

Respectfully submitted,  
Courtney Severy