

Rochester Public Library Meeting Minutes
September 29, 2015

Meeting called to order at 5:45 PM

Members Present:

Trustees - Barbara Shenton, Jola Labejsza, Mary Sue Crowley and Lynn Moltz

Librarian – Jeannette Bair

Public Communications/Comments: None

Board Communications/Comments: Jeannette and Barb meet with the school principal, Cathy Knight, regarding the combined school and town libraries. Jeannette was offered an administrative assistant position 1 day a week to help with transition and Barbara offered to assist.

Events, Sales, Auctions:

Barbara presented a list of 100 fundraising ideas. Suggested possible series of late afternoon Bingo days this winter which Mary Sue offered to run.

Jola and Lynn will look into donations of quilt and painting for a silent auction/raffle at a future date.

We will look into selling food at home basketball games that are not covered by a class. Lynn will look into McKenzie hot dog donation.

New Endowment account for future large donations:

Jeannette noted from the seminar she attended that the top 3 legacy gifts are made to humane societies, hospitals and libraries!

She also learned that Vermont Community Foundation has consultants available to help manage charitable annuities, legacy funds and planned giving. Trustees approve Jeannette to pursue this avenue.

Annual Appeal: Our annual appeal needs to be written and mailed in early November. It was decided to ask for funds for new lighting in older sections of the building (main floor especially), refinishing wood floors and replacing the old green shelving from 1930's. These upgrades would help unify the building to the other renovations made to the building. Jeannette will draft a letter.

Fundraising Database/software purchase:

New software would personalize letter and track donations but is expensive. Jeannette will check with other libraries our size and price them out.

Meeting Adjourned at 6:52 PM

Respectfully submitted,
Lynn Moltz
Secretary