

Rochester Public Library Meeting Minutes
Tuesday, January 9, 2018

Meeting called to order at 5:46 PM

Members Present:

Trustees – Mary Sue Crowley, Tony Goupee, Lynn Moltz, Barbara Shenton and Jolanta Labejsza
Librarian – Jeannette Bair
Rich Mathiesen

Public Communications/Comments: Rich shared his concerns about the time allotted for cleaning the building especially in winter and in mud conditions. He is spending over an hour more each time but not billing us for the extra clean up.

Board Communications/Comment: We will consider his concerns during the budget discussion.

Secretary's Report:

Motion was made to approve the December minutes. All were in favor.

Review of Action Items:

One item is pending.

Treasurer's Report:

Barb presented the December budget.
Motion was made to approve the report as presented. All were in favor.

Librarian's Report:

Jeannette presented a flyer of presentations taking place at the library. She noted that several library volunteers are away a bulk of the winter months.
Motion was made to approve the Librarian's emailed report as presented. All were in favor.

New Business: Motion was made to create a petition for an article to bring the budget up to \$44,219 to be used at town meeting, if needed. All were in favor.

We reviewed the Transparency Report.

Old Business:

Housekeeping – Concerns about salt and snow melt on new floors.

Discussed Budget Committee meeting attendance.

Budget – Review of 2018-2019 Proposal.

Grant Administration – Jeannette is looking for assistance with Federal requirements on the grant.

Deed – Town lawyer has not been back in touch with lawyer who wrote up the deed.

Action Items:

Barb will inquire with the investment company and a possible meeting in February.

Jeannette will provide the Budget and Finance Committee with Library Personnel Policies and job descriptions for library employees.

Lynn will email the Budget and Finance committee regarding our 2018-2019 budget revisions.

Jeannette will forward the spreadsheet.

Tony and Jeannette will attend the B & F committee meeting tomorrow.

Meeting Adjourned at 8:28 PM

Next Meeting: February 13, 2018 at 5:45pm

Respectfully submitted,

Lynn Moltz, Secretary