

Selectboard Meeting

Unapproved Minutes

November 28, 2017

Present: Doon Hinderyckx, Jim Bowen, Tom Schnabel (later)

Guests: Walt Wells, Keefer Irwin, Mason Wade, Becky Klein, Joan Allen, Kristen Casella, Dan Gendron, Martha Slater, Nancy Woolley, Harland McKirryher

Doon called the meeting to order at 5:30 pm.

Adjustments to the Agenda: none

Guests: Walt Wells asked for some answers prior to the Pine Gap hearing in December. Joanne gave him a copy of the corrected VTRANS map that Joan found online. He also asked about capacity of the room (49), considering that there may be a large number of attendees. Doon noted that since the hearing has been warned for the Town Office, we should hold it here but if that many people show up, we are working on reserving the school and could hold the hearing there. Keefer asked about what would happen to the walk if there is lots of snow, and Doon noted that it will take place as scheduled. It is unsure if the USFS gate will still be open on 62. Walt also asked about how much time people will have to talk, especially since there will be a presentation. The board felt 10 minutes for the presentation would be sufficient.

Audit Comments: Becky explained to the Board that she and Joanne met with Nathan after the audit was completed and he would like some answers to his findings. First is the Fire department having a separate bank account, and both Becky and Joanne believe that they do a fine job keeping track of their account and that it does not need to be added to the Town's general ledger. The board agreed that it is fine for the Fire Department to continue forwarding their statements to the town and to keep their account as it is. Nathan also suggests that the board create a capital asset policy that states definitively that the base amount for capital assets be \$5000. Also, our use of purchase orders should be cleaned up. We will see if there is a sample policy that we could adapt. Joan offered to talk with Barb DeHart about the wills/bequeaths relating to the Trustee funds in order to be sure they are being handled as intended. The last thing Nathan suggested is that the Selectboard review the Budget vs Actual on a regular basis.

Joan informed the board that she spoke with Jack Bowen who will be doing the Bethel Mtn culvert. He hopes to start the project later this week. Joan is working on getting a hydraulic analysis so we can apply for the full "fix" with the next structures grant.

Highway: Dan told the board that the truck is in the shop being assembled and should arrive soon.

Utilities: Terry explained that the pumps are shipping tomorrow and should be here by December 4th. He will make arrangements for delivery. Joan reminded all that the Site 3 rebid opening will be on December 13th at 9:00 am.

Constables: Mark noted that he did GHSP Occupant protection work this weekend. They will gain \$8000 toward new equipment and he would like to purchase a radar trailer but needs a place to store it.

New Business: A Park use request was submitted by the School for Graduation on June 9, 2018. Doon made motion to approve, seconded by Jim. So voted.

Doon made motion to approve the minutes from both the November 13 regular meeting and the November 22 special meeting, seconded by Jim. So voted for both.

Doon noted that there had been a meeting of the emergency management group prior to this meeting, and they discussed the loss of power during the recent wind storm. The group feels that there should be a group of volunteers to double check on any residents who would have more potential problems without power.

Bills were reviewed, warrants signed.

Meeting adjourned at 6:15 pm

Respectfully submitted,

Joanne McDonnell