

Rochester Public Library
Tuesday, November 21, 2019

Present:

Trustees – Kelly Kelly, Tony Goupee, Lynn Moltz, Jolanta Labejsza and
Barbara Shenton
Librarian – Jeannette Bair

Meeting began: 6:04 pm

Public Communications/Comments: We received an Email from a donor requesting clarification on our fundraising letter and the Wing Fund. They were happy with the information given by Jeannette regarding their questions.

Board Communications/Comments: Tony continues to attend Select Board meetings.

Secretary's Report:

Motion was made to approve the October minutes. All were in favor.

Review of Action Items:

Action items were either completed or are ongoing.

Treasurer's Report:

Barb presented the October budget. Motion was made to approve the budget as presented. All were in favor.

Librarian's Report:

Librarian presented additional items to her emailed report. Motion was made to approve the Librarian's report as emailed and presented. All were in favor.

New Business:

Town Meeting presentation discussion.

Motion was made to provide the Town Clerk's office with an annotated financial report to be printed in the annual Town Report. All were in favor.

Motion was made to open brokerage account with Northfield Savings Bank. All were in favor.

Jeannette presented paperwork to open brokerage account to receive stock donations for signatures.

Old Business

Motion was made to adopt the 2019-2020 and adopt the proposed 2020-21. All were in favor.

Motion was made to have our adjusted 2019-2020 and adopted 2020-2021 budgets emailed to town office. All were in favor.

Building Reserve Fund discussion.

Action Items:

Jeannette will make a sign up sheet for clean up of bookshelves in late January.

Barb will go to Town Clerk's office for 2 other signatures on brokerage account.

Barb will get letter from WRCU for Northfield SB regarding signers for our brokerage account.

Barb will work on a tri-fold presentation for Town Meeting.

Tony will speak with the Select Board regarding building maintenance.

Meeting Adjourned at 7:04 PM

Next Regular Meeting: December 10, 2019 at 6 PM

Respectfully Submitted,

Lynn Moltz, Secretary