

Rochester Public Library Meeting Minutes
July 12, 2016

Meeting called to order at 5:35PM

Members Present:

Trustees – Tony Goupee, Barbara Shenton, Jolanta Labejsza and Lynn Moltz
Librarian: Jeannette Bair

Public Communications/Comments: None

Board Communications/Comments: None

Secretary's Report:

Motion was made to approve the June 14th minutes. All were in favor.

Action Items:

Quarterly advisory (management) fees – Non-restricted to date \$2,078 (1/15);
Restricted account to date \$2,414 (9/14)
New Screen door \$400 ready for installation
Harvey's will make basement repairs.
Kurt will start painting soon.
Quote from tree cutter in the works.
Action items were completed.

Treasurer's Report:

Review of Current Budget Status Report.

Motion was made to approve the Treasurer's report as presented. All were in favor.

Librarian's Report:

Tracy Winn is scheduled on August 28th to read her short story about Irene at library 4pm.

Summer Night access to building by 3 for 4pm musician programs.

Motion was made to approve the Librarian's emailed report with additional items as presented. All were in favor.

Old Business: Building maintenance and repairs update as noted in Action Items.

New Business:

Discussion on Great Hawk Owners meeting being held August 27th in Grand Hall 10 am – 12:30 pm. Patrons will have access to the upstairs between 9 – 10am and Librarian will retrieve books from upstairs as needed throughout the meeting.

Policy Review- Lost and Damaged Materials Policy
Motion made to approve the policy as presented. All were in favor.

Action Items:

Jola will sign time cards July 21st.

Jola will attend July 27th Select Board meeting regarding Library building repairs
– tree cutting.

Barb will check with Town Clerk on a couple line items for the Fiscal Year end
Budget.

Barb will research other investment fees.

Tony will read over Benefactor biography information.

Lynn will set up for the McCormick event July 19th.

Next Meeting: September 13, 2016

Meeting Adjourned at 6:51PM

Respectfully submitted,

Lynn Moltz
Secretary