

Rochester Public Library Meeting Minutes
June 13, 2017

Meeting called to order at 5:37 PM

Members Present:

Trustees – Tony Goupee, Mary Sue Crowley, Barbara Shenton, Lynn Moltz, and Jolanta Labejsza
Librarian: Jeannette Bair

Public Communications/Comments: None

Board Communications/Comment: Barb will be moving to Woodstock for Chase to go to school there. Board agrees they would like her to continue on as long as she is able.

Secretary's Report:

Motion was made to approve the May 8th minutes. All were in favor.

Review of Action Items:

Action items: some completed, some ongoing.

Treasurer's Report:

Barb presented May Budget. Furnishings expense for 2015-2106 should be moved into annual campaign funds and capital campaign funds will be reviewed.

Motion was made to approve the May report as presented with suggested changes. All were in favor.

Librarian's Report:

Motion was made to approve the Librarian's report presented. All were in favor.

New Business:

Year End Invoices review

Communications – event scheduling and email responses some key issues

Town building reserve fund – Chimney leaking

Oil Tank – we will wait on making adjustments for the oil tank placement.

Old Business:

Update on RHS insurance and space.

Library insurance needs to be increased but need to know next reappraisal date.

Discussion on library building ownership

Action Items:

Mary Sue will ask Historical Society to annually file their insurance policy at the town clerk.

Barb will clarify several line items on the May budget figures including: Advertising and printing costs into book line; Data base contract, software, hardware and website maintenance all into Computer/IT.

Barb will check WRCU checking balance tomorrow.

Jeannette will write letter regarding second floor painting.
Jeannette will contact the chimney guy with list of things to look at while on the roof.

Jola will contact town clerk regarding next reappraisal.

Meeting Adjourned at 7:08 PM

Next Meeting: August 8, 2017

Respectfully submitted,

Lynn Moltz
Secretary