

Rochester Public Library Meeting Minutes
April 11, 2017

Meeting called to order at 5:30 PM

Members Present:

Trustees – Tony Goupee, Barbara Shenton, Lynn Moltz, Mary Sue Crowley and Jolanta Labejsza
Librarian: Jeannette Bair

Public Communications/Comments: Patron has requested our advertising board be placed in another location.

Board Communications/Comments: So noted.

Secretary's Report:

Motion was made to approve the March 13th minutes. All were in favor.

Review of Action Items:

Action items: some completed, some ongoing.

Treasurer's Report:

Fuel oil pre-buy still has enough for the April fill up.

Motion was made to approve the March report as presented. All were in favor.

Librarian's Report:

Roof leak discussion

Trustees of Public Funds meeting Thurs., April 27th 4:30pm – Jeannette will attend.

Letter was sent to Tom Schnabel on appointment to Select Board.

Motion was made to approve the Librarian's emailed report with additional items as presented. All were in favor.

New Business:

April closure for floor refinishing - work crew on Saturday, April 15th at 1 to move furniture, carpet out on Sunday and another crew Monday, April 24th to put things back.

Bill payment procedure – Barb will preview bills submitted to town office and run by librarian before taking to Town office for payment.

Lighting selection: Chose the Quoizel 21-inch (11) and 17-inch (1)

We will go back to being open on Board meetings nights and remain open on May 18th.

Old Business:

Phone service discussion

Motion was made to change phone services understating we will be going into a 3 year contract with Fairpoint with included features of caller ID and long distance service. All were in favor.

Action Items:

Mary Sue will check with town clerk that she has a copy of the Historical Society insurance policy.

Jeannette will set up work crews at the appointed dates above.

Jeannette will phone the insulation company regarding access in attic to view roof leak.

Jeannette will order new lights.

Jeannette will change phone service.

Meeting Adjourned at 6:53 PM

Next Meeting: May 8, 2017

Respectfully submitted,

Lynn Moltz
Secretary