

Rochester Public Library Meeting Minutes
February 14, 2017

Meeting called to order at 5:36 PM

Members Present:

Trustees – Tony Goupee, Barbara Shenton, Mary Sue Crowley, Lynn Moltz and Jolanta Labejsza

Librarian: Jeannette Bair

Guest: Mark Alexander

New Business:

Mark informed us about KOHA which is a free and open source model with a hosting fee of \$12.50 a month. Advantages are cost and flexibility with great customization options. Mark has installed a test run. Jeannette pointed out confidentiality reasons to remain solo. A house IT person will be needed who can work on/off site.

Library will close early one Tuesday a month for board meetings, Town Meeting Day, Staff Trainings and conference days and this year when floors are refinished.

Public Communications/Comments: None

Board Communications/Comments: None

Secretary's Report:

Motion was made to approve the January 10th minutes. All were in favor.

Review of Action Items:

Most action items were completed.

Treasurer's Report:

HRA health reimbursement discussion

Grimes investments portfolio review

CV Oil - still have gallons to use.

Motion was made to approve the January report as presented. All were in favor.

Librarian's Report:

Motion was made to approve the Librarian's emailed report with additional items as presented. All were in favor.

Old Business:

Review of phone service information.

Building Insurance - VTLC building inspector visited the library. The current coverage of the building is drastically under insured. He will make arrangements to have an underwriter visit to evaluate the replacement cost of the building.

Action Items:

Jeannette will draft letter to town regarding phone service.

Jeannette will draft town meeting notes.

Jeannette will draft letter to Budget & Finance.

Jeannette will get pricing for full floor refinish and lighting.

Jeannette will get price on pipe coverage.

Mary Sue will discuss insurance coverage with the Historical Society.

All to review VT Humanities Council website for performers.

Meeting Adjourned at 7:19 PM

Next Meeting: March 14, 2017

Respectfully submitted,

Lynn Moltz
Secretary