

Rochester Public Library Meeting
Thursday, February 13, 2018

Meeting called to order at 5:52 PM

Members Present:

Trustees – Mary Sue Crowley, Tony Goupee, Lynn Moltz, Barbara Shenton and Jolanta Labejsza

Librarian: Jeannette Bair

Public Communications/Comments: None

Board Communications/Comment: We reviewed librarian time sheets and Jeannette is not and has not been paid for attending B & F or Select Board meetings. She attends on her own accord. She will continue to use asterisks on her time sheet to describe time for conferences, library events after hours, etc.

Secretary's Report:

Motion was made to approve the January minutes. All were in favor.

Review of Action Items:

Action items completed.

Treasurer's Report:

Barb presented the January budget.

Motion was made to approve the report as presented. All were in favor.

Librarian's Report:

Motion was made to approve the Librarian's emailed report as presented. All were in favor.

We are keeping our same vacation policy. The hours of annual vacation for the Librarian begin each Jan 1 and will be monitored throughout the year.

Trustees authorize the librarian the option to take up to 3 non-consecutive weeks unpaid leave during a year as long as there is coverage.

New Business:

We discussed current 2018-19 and future 2019-20 budgets. Reviewed operating costs and percentages, Capital Campaign, Legacy Endowment options, more fundraising.

Old Business:

Motion made to remove the petition for the 2018-2019 Budget from the town office. All were in favor.

Motion made to approve the 2018-2019 Budget as revised and submitted to the Town Clerk for the town report. All were in favor.

Action Items:

Jola will email Select Board regarding Building and Grounds alarm monitoring.
Jola will pick up library donor list for town meeting.

Meeting Adjourned at 7:45 PM

Next Meeting: March 13, 2018 at 5:45pm

Respectfully submitted,

Lynn Moltz, Secretary