Rochester Public Library Meeting Minutes

January 10, 2017

Meeting called to order at 5:­­33 PM

Members Present:

Trustees – Tony Goupee, Barbara Shenton, Mary Sue Crowley, Lynn Moltz and Jolanta Labejsza

Librarian: Jeannette Bair

Public Communications/Comments: Letter of appreciation was received from Joe Cahill regarding the parks and museums pass program.

Board Communications/Comments: None

Secretary’s Report:

Motion was made to approve the November 8th minutes. All were in favor.

Review of Action Items:

Action items were completed.

Treasurer’s Report:

We reviewed two months reports. Budget for assistant librarian is six months in due to Jeannette’s surgery. Motion was made to approve the November and December reports as presented. All were in favor.

Librarian’s Report:

Motion was made to approve the Librarian’s emailed report with additional items as presented. All were in favor.

Old Business:

Building Insurance – Current coverage reviewed.

Phone Service – Caller ID options.

Sprinkler system quote was reviewed.

Deed Language discussion.

New Business:

Budget Petition regarding operating funds.

Library emergency hours posted in Herald and on the front door.

Review library policy - none this month

Security Cameras – Discussed pros and cons versus price.

Liability waiver - Our building insurance does not cover the materials.

Workers compensation rate changes January 1, 2017.

VLCT background checks will be made for paid employees.

KOHA – 50 libraries use as group catalog and must pay for tech support. More discussion next month.

2017 Board meeting dates:

February 14

March 14

April 11

May 9

June 13

July 11

None in August

September 12

October 10

November 14

December 12

Winter sidewalk maintenance – Caeden will clear front area for better access.

Action Items:

Jeannette will get a price quote on caller ID options with Fairpoint.

Jeannette will draft a letter to Trustees of Pulbic Funds for monies to go to our free passes program.

Jeannette will ask Mark to come next month to talk about KOHA.

Jeannette will call Pam regarding VLTC Insurance.

Jola will contact Doon to follow up on the tree issue.

Mary Sue will discuss insurance coverage with the Historical Society.

Entered executive session at 7:10pm

Executive Session

Personnel issue

Exited Executive Session at 7:17 pm

Meeting Adjourned at 7:18 PM

Next Meeting: February 14, 2017

Respectfully submitted,

Lynn Moltz

Secretary