

Special Selectboard Meeting

Saturday, May 2, 2015

Unapproved Minutes

Present: Doon Hinderyckx, Robert Meagher

Meeting called to order at 9:05 pm

To adopt a written policy on grant compliance:

- Renew procedures in place for Town Clerk/Treasurer and Assistant Town Clerk/Treasurer

- Checking vendors/contractors for eligibility status on SAM.Gov website

- Obtain bids for any projects receiving federal funds

- Procedure to review payroll timesheets weekly

Doon made motion to adopt the policies/procedures, seconded by Robert. So voted. Doon noted that these should be on the agenda to discuss at the next meeting, and should be emailed to all town departments. He would like to see all grants applied for if not through the Selectboard.

Meeting adjourned at 9:12 am