

Selectboard Meeting
Unapproved Minutes
November 10, 2014

Present: Larry Straus, Doon Hinderyckx, Robert Meagher, Joanne McDonnell

Guests: Martha Slater, Walt Wells, Dan Gendron, Marvin Harvey, Nancy Woolley

Meeting called to order at 6:15 pm.

Doon made motion to add discussion of the Emergency Shelter under new business, seconded by Robert. Robert made motion to discuss the solar proposal under old business, seconded by Doon, so voted.

Robert made motion to approve the minutes from the September 22, 2014 meeting. So voted.

Doon made motion to approve the minutes from the October 27th, 2014 meeting, seconded by Robert. So voted.

New Business: Two Requests for Proposals were received for the design of the new park (Lillard Properties). The RFP's were: Dubois & King - \$6850.00

Landworks - \$7495.00. The funding for this project is federally funded, so we must follow their procedures. They specify that bids must be awarded to the lowest qualified bidder, which in this case is Dubois & King. Robert made motion to accept the RFP bid from Dubois & King, seconded by Doon. So voted. Marvin asked if this is a grant, which it is (CDGB), and we are responsible for a portion of the total amount. Next spring we will apply for an implementation grant.

Bids for the North Hollow Culvert project (near Peter Harvey's house) were opened in early October. Larry has discussed the project with the low bidding contractor and has checked references. He recommends awarding the project to Hebert Construction who had the low bid of \$212,258.00. Robert made motion to award bid to Hebert Construction and to authorize Larry Straus to sign documents on the board's behalf. Doon seconded the motion. So voted. Larry noted this is a structures grant (\$175,000.00 award) and \$19500.00 has been budgeted for the current year, and \$18000.00 will be included in this year's budget for construction next summer.

Joanne noted that the Town Office will be closed on Friday December 5th. Both she and Becky will be out of town.

Robert noted he will be unavailable for the Budget & Finance meetings this week.

Old Business: Marv has had interested people from several companies respond to the ad for group metering solar work. Discussion ensued. Larry noted that he believes that technically, since the actual vote was to allow board the authority to borrow funds but no money was

actually appropriated, the authority would not expire within the year. The costs of the project will drive the need for a special town meeting or revisit the issue at the 2015 Town Meeting.

Robert noted there will be a First Responders EMS meeting on November 19th at 6:30 pm that will include Rochester, Hancock and Granville. Short discussion ensued.

Robert noted that general questions need to be answered by the Shelter team. What happens if we are designated a Red Cross Shelter, and there is an emergency that may cause the Red Cross to direct us to open the shelter. What happens to our students if the school is being used as a shelter during the school day? It was decided that we are overdue for reviewing and updating the Emergency Plan. Short discussion ensued. Walt noted that if we decide to be a local shelter only-not Red Cross-we need to purchase cots, blankets water, etc. and have a place to store them. Discussion continued. Technical questions need to be addressed, and possibly a Red Cross representative should attend a meeting and clarify.

Brookfield Service 2015 Maintenance Agreement (Emergency generator at the Elementary School) was reviewed. One visit per year is a cost of \$525.00, two visits per year is \$850.00 if paid by December 4th. Doon made motion to choose the one year option, seconded by Robert. So voted.

A letter was received from a utility customer who had seen a large increase in the last quarter's bill due to a leak. She was out of town for most of the summer, and was hoping that the water commissioners might consider reducing her bill. Discussion ensued. The board would like more information and will take up again at a future meeting.

Larry asked to enter Executive Session at 7:10 pm and invited Dan Gendron to attend.

Exited Executive session at 7:30 pm. Robert Meagher made motion to increase the road foreman hourly wage by \$1.50/hour for the remainder of the year. Motion seconded by Doon, so voted. The board agreed to advertise for a part time third plowing person this winter.

Bills were reviewed and warrants signed.

Meeting adjourned at 7:50 pm

Respectfully submitted,

Joanne McDonnell