

Rochester Public Library Minutes
November 11, 2014

Meeting called to order 5:37 pm

Members Present:

Trustees – Tony Goupee, Jola Labejsza, Barbara Shenton, Lynn Moltz and Mary Sue Crowley
Librarian – Jeannette Bair

Public Communications Comments – No public comments

Board Communications Comments – No board comments

Secretary's Report:

October minutes were approved as published.

Review of action items:

Most action items completed. Some are ongoing.

Treasurer's Report:

Barb submitted the budget to the Town Office. Budget & Finance Meeting on November 20th Time to be determined.
Additional trustee meeting scheduled Nov. 18 at 5:30 pm to review 2015/16 budget prior to Thursday's meeting.
Motion made to approve September treasurer's report as presented. All in favor.

Librarian's Report:

Music CD's by Gene McCormick (saxophone presenter at Grand opening) are available at library.
New books are located upstairs to encourage everyone to take a look.
People are asking to use the new heated space upstairs for various clubs.
Review of Facility and Equipment use policy. Motion made to make changes to the Facility and Equipment use policy. All in favor of amendments.
Jeannette will be working on the Annual report to the state, various surveys and initiatives that are due this month and basement cleanup with plan to use the area for a spring to fall book sale space.
Great Decisions session well received once again.
Motion made to approve the Librarians report as presented. All in favor.

Old Business:

The Grand Re-Opening was a huge success. Marvin Harvey revealed the \$100,000 anonymous donor to be his mother's family - the Smead Family. Investment policy sent by the Grimes Company was reviewed.

New Business:

Construction Walk through – Punch list was performed on Tuesday morning and CAB will continue to finish up those items.

Other:

Created a wish list of items still needed for the library.
Discussed annual appeal for this year's fund raising letter.

Action items;

Lynn will finish Open Meeting forms and leave at library.
Tony will make calls regarding front entry possibilities.
Lynn/Rich will look into covering carpet tack board in entry.
Lynn to bring a note card to library for Trustees to sign.
Jeannette will check with town office regarding liability in the building.
Jola will call Larry regarding timing of final CAB invoicing.
Barb will check with Grimes on a couple of additions to the Investment policy.
Barb will email everyone budget figures.

Next Meeting: December 9, 2014 at 5:30 PM

Executive Session

After Executive session, the Board was in favor of giving the library director a 3% raise for next year and will follow up with a performance review.

Adjournment: 7:27 PM

Respectfully submitted,

Lynn Moltz, Secretary