

Rochester Public Library Minutes
October 14, 2014

Meeting called to order 5:30 pm

Members Present:

Trustees – Tony Goupee, Jola Labejsza, Barbara Shenton, Lynn Moltz and Mary Sue Crowley
Librarian – Jeannette Bair

Secretary's Report:

September minutes were approved as published.

Review of action items:

Most action items completed.

Treasurer's Report:

Financial reports were presented.

TD Ameritrade will give us a written investment policy once the funds are completely transferred.

Barb gave an overview of the VT Public Records conference she attended.

Motion made to approve treasurer's report as presented. All in favor.

Librarian's Report:

Jeannette is working on the Annual report for the State, staff performance reviews, confidentiality policy, technology plan and recreating her on going projects bin.

The Department of Libraries would be available to help with a long-term 5 year plan. We will pursue this in the spring.

The donation from the VT community fund and the bottle drive funds will pay for a new storm window for the upstairs west window.

Circulation report was emailed with Wifi usage stats.

Motion made to approve the Librarians report as presented. All in favor.

Old Business:

Grand Opening is set for Sat., November 8th from 4-6pm. Barb will create a postcard invitation. Everyone will donate a food or drink item for the event.

Jeannette to arrange moving crews to get books, shelving and various miscellaneous items back into the library before the event.

Midge Scalan will create a new Vermont Room sign.

Construction update: Tony & Lynn reported on progress. A yellow paint choice was made for the walls and bookshelves in the Children's Room

New Business:

Jola will see if she can attend the "Money Matters" conference on Sat, Nov 1st presented by the Dept of Libraries.

Action items;

Jeannette will call Spaulding regarding postcard invitations.

Tony and Lynn will speak to road commissioner about sand delivery for winter and marking of the handicap parking spot .

Tony & Lynn will talk with CAB about missing outlet in work room by north side wall, front entry quote and basement lighting.

Lynn will type up procedure and other forms from the conference Barb attended.

Next Meeting: November 11, 2014 at 5:30 PM

Adjournment: 7:17 PM

Respectfully submitted,

Lynn Moltz, Secretary