

Rochester Public Library Minutes
September 9, 2014

Meeting called to order 5:15 pm

Members Present:

Trustees – Tony Goupee, Jola Labejsza, Barbara Shenton and Lynn Moltz
Librarian – Jeannette Bair

Secretary's Report:

August minutes were approved as published.

Review of action items:

Action items completed.

Treasurer's Report:

Update on summarized form of financial reports.

The review of the investment policy is ongoing.

Motion made to approve treasurer's report as presented. All in favor.

Librarian's Report:

Basic maintenance will be offered to Rich to see if he is interested in some weatherization and other small projects.

Great Decisions begins Tues 9/23 at the school for 8 weeks.

Barb and Jeannette will work on end of year fundraising letter with focus on greatest needs being bookcases and furniture for the new areas.

This week the library column in paper requested volunteers for the upstairs and we received two offers.

Jacob Burke will be making a coat rack with 4 hooks and perhaps a coat tree as part of his senior project.

Jeannette continues to do research for new desk options.

Jeannette received much appreciation by a disabled patron for the new handicap accessible entry.

Designated handicap parking space still needs to be marked.

Circulation statistics are down particularly in children's books but clearly due to construction.

Motion made to approve the Librarians report as presented. All in favor.

Old Business:

Construction update: Tony & Lynn reported on progress.

Chandelier – two choices to be priced and then further discussion and decision.

Recycling fundraiser on Sept 6 – Amount to be determined but went very well.

New Business:

Hourly rate for cleaning staff discussed. Currently pay \$11 for cleaning and \$15 for maintenance. Trustees would like to increase cleaning to \$15 in our next fiscal year 2015-16 budget.

A special one time cleaning mid-October will come out of construction cost.

“Money Matters” conference Sat, Nov 1 – Dept of libraries conference –tabled pending more information.

Library’s grand opening reception is scheduled for Sat., Nov 8th from 4-6pm.

Tony suggested meeting earlier than our next regular meeting to review status of Phase 2. A special construction meeting scheduled for Tues, Sept 30th at 5pm in the library

Action items:

Barb to ask new investment people to review investment policy.

Barb to attend Open Meeting Law & Public Records Act in Montpelier Sept 10th.

Tony will ask Pierce Hall about metal trim.

Lynn will call House of Lights for pricing.

Lynn will email Larry re: second floor storage

Tony & Lynn will speak to road commissioner about sand delivery for winter.

Next Meeting: October 14, 2014 at 5 PM at Town Office

Adjournment: 6:58 PM

Respectfully submitted,

Lynn Moltz, Secretary