

Rochester Public Library Minutes
August 12, 2014

Meeting called to order 5:06 pm

Members Present:

Trustees – Tony Goupee, Jola Labejsza, Barbara Shenton, Mary Sue Crowley
and Lynn Moltz
Librarian – Jeannette Bair

Secretary's Report:

July minutes were approved as published.

Review of action items:

Action items completed.

Treasurer's Report:

End of fiscal year (June) financials were examined and approved as presented. Suggestion made to have balance sheet provided instead of the extended financials each month. Discussed Wells Fargo vs. TD Ameritrade investment options.

Motion made to change investment accounts from Wells Fargo to TD Ameritrade. All in favor.

Motion made to approve treasurer's report as presented. All in favor.

Librarian's Report:

Interlibrary Loan policy review was tabled until construction is finished and we will reevaluate.

Jeannette emailed statistics and considering we were closed half of the normal library days, circulation held steady.

We discussed where to move the Young Adult fiction books while duct work is being done.

During the school library hours this summer, 66 books were checked out.

During Harvest Fair, we will welcome people to come into the library.

Jeannette requested a new side table for beside the front desk. Motion made to replace the small desk for a new adult size one. All in favor to replace it.

Motion made to approve the Librarians report as presented. All in favor.

Old Business:

Construction update: Tony & Lynn reported on progress.

Chandelier timers: We will hold off until construction is done to have timers installed. The windows will still be illuminated during the winter season.

Building needs by Tom Keefe in 2008: Review recommendations from his report as it was written prior to new trustees being on the board.

New Business:

Landscaping in the fall : All in favor of paying Rich Mathiesen for a full day to cut back flowers and plant some daffodils for spring.

Workshop Sept 10: Barbara will attend the Open Meeting Law & Public Records Act in Montpelier.

Bottle drive: Saturday, September 6th from 8:15 – 12 pm Tony will provide his truck. Barb will be there at 8:15 and Jola 10-12

Action items:

Barbara will check with town clerk about getting a balance sheet printout each month.

Barbara will discuss with TD Ameritrade about transferring funds from Wells Fargo. She will request two payments a year in November & April.

Tony and Lynn will continue to attend weekly building meetings.

Jola, MarySue and Barbara will meet Thurs pm to start moving YA books.

Jeannette will call Louie about not doing chandelier timers at this time.

Jola will look in to chandelier for the new Vermont Room at Home Depot.

Jeanette will sign Barbara up for Workshop on Open Meeting Law & Public Records Act.

Next Meeting: September 9, 2014 at 5 PM at Town Office

Adjournment: 6:48 PM

Respectfully submitted,

Lynn Moltz, Secretary